## JACKSON COUNTY, MISSOURI APPLICATION FOR RIGHT-OF-WAY AND EASEMENT VACATIONS

Type of vacation (check one):		
□ Easement	□ Street	□ Road right-of-way
Applicant:		
Address:		
Phone:		

## **APPLICANT INFORMATION:**

Application must be filed with the Jackson County Planning and Development Division, 303 West Walnut, Independence, Missouri 64050 by the date on the Plan Commission Calendar.

The following items need to be submitted with the application:

- 1. A letter to the Administrator of Planning and Development giving the reasons for the vacation request.
- 2. An accurate legal description of the easement, street or road right-of-way. This needs to be done by a Missouri Registered land surveyor who must sign and seal the legal description document.
- 3. One (1) copy, size 8 ½ x 11, of a black and white map which shows the general location of the subject easement, street or road right-of-way.
- 4. Two (2) copies, (1 size  $8\frac{1}{2} \times 11$ , 1 copy size 22 x 33) of a black and white map which shows the subject easement, street or road right-of-way in detail.
- 5. The filing fee of \$250 (non-refundable), check payable to Manager of Finance.

Signature of individual submitting the vacation request:

(Signature)

(Date)

## TO BE COMPLETED BY OFFICE PERSONNEL ONLY:

Vacation Case Number LA						
Date filedDate of hearing		Date Advertised				
Heard by	Date	Decision				
Heard by	Date	Decision				
Heard by	Date	Decision				

Verification: I (We) hereby certify that all of the foregoing statements contained in any papers and/or plans submitted herewith are true to the best of my (our) knowledge and belief.

Signature				Date
Applic	ant(s):			
Applic	ant(s):			
	_			
notary public, p known to me to acknowledged t	ersonally appea be the person(s hat he/she/they	, in the year of ared s) whose name(s) is/are s executed the same for the set my hand and official	subscribed to the value of the	vithin instrument and

Notary Public

\_Commission Expires\_\_\_\_\_