



## Jackson County Public Works

# NOTICE: Contractor License Required

As of January 28, 2014 all work defined in Chapter 54 of the Jackson County Code as electrical work, mechanical work, or plumbing work must be performed by a person holding a Class A or B electrical, mechanical, or plumbing license, as applicable, or by a person holding a Class C electrical, mechanical, or plumbing license, as applicable, working under the direct supervision of a person holding a Class A or B electrical, mechanical, or plumbing license, as applicable.

### License Types:

#### **Class A - Renewable every 3 years**

- \* Must possess at least 4 years experience
- \* Must pass Prometric or ICC journeyman or masters exam with score of 70% or better.

#### **Class B - Renewable every 3 years**

- \* Must demonstrate that he/she possesses a minimum of 10 years experience in the applicable trade.

#### **Class C - Renewable yearly, only if enrolled in approved program**

- \* Must be working under the direct supervision of a Class A or B license holder.
- \* Must be currently enrolled in US Department of Labor approved apprenticeship program or accredited technical program, or be an out-of-jurisdiction worker.

### Jackson County Public Works Planning Division

303 W Walnut  
Independence, MO 64050  
Phone: 816-881-4649

If mailing application, please include copy of valid drivers license plus a photo that can be scanned for your contractor license along with the required documentation.

### License Requirements:

- \* Submit completed application to the licensing office along with applicable fees.
- \* Submit valid Certificate of Liability Insurance
- \* Provide documentation proving required test completed with 70% or better score.
- \* Additionally, when renewing license you must provide documentation of a minimum of 8 Continuing Education Units completed, annual since last license issuance or renewal.

Application fee - \$25 (one time)

License Fee - \$175 Class A or B  
\$45 Class C

JACKSON COUNTY PUBLIC WORKS  
**CONTRACTOR LICENSE APPLICATION**  
**Type A or B**

Application Fee \$25.00  
(new application only)  
License Fee (triennial) \$175.00  
**Total** \$ \_\_\_\_\_

License Type Applied For- Circle One

Electrical - <b>A</b> <b>B</b>	Mechanical - <b>A</b> <b>B</b>	Plumbing - <b>A</b> <b>B</b>
--------------------------------	--------------------------------	------------------------------

**APPLICANT INFORMATION**

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

ZIP Code: \_\_\_\_\_

**EMPLOYER INFORMATION**

Current Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

ZIP Code: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

**LICENSE INFORMATION**

Required Documents:

Type A

- ☐ Certificate of Liability Insurance
- ☐ Proof of testing with score of 70% or better on qualified exam
- ☐ Master – Score \_\_\_\_\_%
- ☐ Journeyman – Score \_\_\_\_\_%

Type B

- ☐ Certificate of Liability Insurance
- ☐ Proof of minimum 10 years experience in applicable trade

Type of Documents Provided: \_\_\_\_\_

**\*\*When mailing documents please include a copy of a photo ID and a head & shoulders picture that will be scanned and placed on the license ID card.**

I certify that all information provided on this form and all accompanying documentation is true and correct to the best of my knowledge. I authorize Jackson County Public Works to verify all of the information provided as required for determining license eligibility.

If said license is granted, I agree to become familiar with and obey all of the rules and regulations set for in Chapter 54 of the Jackson County Code. I understand that failure to comply with any of the requirements contained therein shall be grounds for suspension or revocation of any license issued under the authority of Chapter 54.

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_

State of \_\_\_\_\_  
County of \_\_\_\_\_

Subscribed and affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

NOTARY PUBLIC'S SIGNATURE: \_\_\_\_\_  
NOTARY PUBLIC'S SEAL: \_\_\_\_\_

For Office Use Only

New Application / Renewal Application    Date Received: \_\_\_\_\_    Payment: \$ \_\_\_\_\_    Cash / Check # \_\_\_\_\_

Approved Date \_\_\_\_\_    License Number \_\_\_\_\_    Date License Expires: \_\_\_\_\_