

# Jackson County, Missouri

**Commissioners**  
Howard Lotven, Chairman  
Roger Davis  
Mary Shannon  
Keith Curnutt  
Jacquelyn Eidson  
Davin Gordon



Jackson County Courthouse  
415 E. 12<sup>th</sup> Street  
Kansas City, Missouri 64106  
(816)881-3670

## **Ethics, Human Relations, and Citizen Complaints Commission**

<p><b>Meeting Minutes</b> <b>Thursday, January 19, 2023</b> <b>First Regular Meeting</b></p>
--

### **1. Call to Order**

Howard Lotven, Chairman, called the first regular meeting of the Ethics, Human Relations, and Citizen Complaints Commission to order.

### **2. Roll Call**

Present 5 – Howard Lotven, Mary Shannon, Jacquelyn Eidson, Roger Davis, Keith Curnutt

Absent 1 – Davin Gordon

Excused NONE

### **3. Introduction of OEHRCC Staff and the Public**

Present – Director Chris Crawford, Complaint Officer, Anita Mackerel, Administrative Assistant Alexandra Gold-Barnes

### **4. Approval of Minutes**

A motion to approve the December 15, 2022 meeting minutes was made by Roger Davis and seconded by Keith Curnutt. The motion passed with a voice vote.

## 5. Director's Report

The commission underwent ethics training during the November 2022 meeting. A make-up date has been set for commissioners who missed the initial training and are required to complete it.

There has been a vacancy in the EHRCC Commission. A new nominating committee is being appointed to fill the vacancy. Director Crawford will meet with the county executive's office prior to the February commission meeting for details on the process and timeline.

The office received an influx of complaint calls during November and December regarding the assessment and collections departments. Nearing the tax deadline, the phone system temporarily went down after receiving too many phone calls at once. Additionally, the office received multiple complaint calls regarding the new personal property declaration system. IT is working on the phone system to relieve the issue. The county is also in the process of implementing a new phone system.

The OEHRCC had its budget hearing in front of the new county legislature. The new budget is aimed to be approved in the next legislative meeting.

Jackson County's website has an activities calendar. The EHRCC's monthly meetings have been added to the calendar, allowing the public better access to information about the meetings. The office will continue to post physical copies of the monthly agenda on the ground floor of the courthouse as well as outside of the office.

A new complaint log sheet has been implemented in the OEHRCC. The form will be filled out by Director Crawford and Anita Mackrel, and then filed electronically. Changes to the forms can be made at any time. Files will be kept on an office shared drive, not accessible to anyone else. Case files will also be filed electronically moving forward.

### **Approval of Case Summaries**

Anita Mackerel presented case summaries ##81-86 received in November 2021.

CASE #59

Reviewed, no questions

CASE #60

Reviewed, no questions

CASE #61

Reviewed, no questions

CASE #62

Reviewed, no questions

CASE #63

Reviewed, no questions

CASE #64

Regarding the complaints about the new personal property tax system, people are either allowed to download an app or scan a QR code. They can put their name in online and the system will tell them when to get in line at the courthouse.

CASE #65

Reviewed, no questions

A motion was made by Commissioner Curnutt, seconded by Commissioner Davis to approve the director's report including the case summaries. The motion passed by a voice vote.

**6. New Business**

NONE

**7. Unfinished Business**

NONE

**8. Public Comments**

James Frank Abbott, CEO of the Clean Green Collective joined the meeting. Mr. Abbott questioned the status of previous complaints that have been submitted to the office. Chairman Lotven is in the process of reviewing submitted complaints and informed Mr. Abbott that he would have a response soon. Mr. Abbott also spoke about concerns regarding funding for the proposed new county jail, county legislators, and county administration.

**9. Adjournment**

A motion to adjourn was made by Keith Curnutt, seconded by Roger Davis. The motion passed by a voice vote.