



OFFICE OF THE COUNTY AUDITOR JACKSON COUNTY, MISSOURI

COMPLIANCE REVIEW OFFICE
415 E 12TH STREET, 2ND FLOOR
KANSAS CITY, MISSOURI 64106

(816) 881-3302
FAX (816) 881-3340
CRO@JACKSONGOV.ORG
WWW.JACKSONGOV.ORG

Contractor Utilization Plan Modification Request

Any modifications to a Contractor Utilization Plan must first be approved by the Compliance Review Office. Please complete form and submit to: CRO@jacksongov.org.

Prime Contractor: _____

Project Number: _____

I hereby request the following modification (check all that apply):

1. ___ Substitution of certified firm currently listed on Contractor Utilization Plan:

Name of New Firm	Certification	Scope	Contract Amount
Currently listed Firm	Certification	Scope	Contract Amount

2. ___ Addition of certified firm for scope of work not previously listed on the Contractor Utilization Plan:

Name of New Firm	Certification	Scope	Contract Amount

Bidder/Contractor states that a substitution or addition of firm is necessary because:

I certify that all answers and information herein contained are true to the best of my knowledge and further acknowledge that my request may or may not be approved by the Compliance Review Office.

Submitted and prepared submitted by:

Signature

Printed Name

Title

Date

For Office Use Only _____ *Approved* _____ *Not Approved* _____ *Initials*