



**BOARD OF EQUALIZATION**  
**JACKSON COUNTY COURTHOUSE**  
415 EAST 12<sup>th</sup> STREET, SUITE 102  
KANSAS CITY, MO 64106

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(816) 881-3309

**AGENDA**

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**Meeting of the Jackson County Board of Equalization, Thursday, January 3, 2025, at 9:00 A.M. to be held at the Jackson County Assessment Building at 1300 Washington, 13<sup>th</sup> Street, Room 180, Kansas City, MO 64105 (conducted in-person/virtually). Dial in by phone: 1-888-398-2342, Access code 8640172 (listen mode).**

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Any item on the agenda may be addressed at the meeting in a manner authorized by the Board of Equalization's Rules of Procedure.

1. Meeting called to order.
2. Roll Call.
3. **Unfinished Business:**
  - A. Scheduling residential appeals.
  - B. AT&T Line will not be an option after December 31, 2024. We will be using Microsoft Teams calling feature in 2025 per IT Department. Lisa Honn is our liaison.
  - C. Rules and Procedure updates are needed.
  - D. BOE Guidelines for 2025 updates are needed.
4. **Approval of Minutes:**
  - A. Procedural meeting minutes for August 8, 2024.
  - B. Procedural meeting minutes for September 5, 2024.
  - C. Procedural meeting minutes for October 3, 2024.
  - D. Procedural meeting minutes for November 7, 2024.
  - E. Procedural meeting minutes for December 5, 2024.
5. **BOE Manager's report:**
  - A. Hearing Officers' s starting date to hear the 2024 appeals.
  - B. The Memorandum of Settlement and the Questionnaire for the Hearing Officers are updated.
  - C. Representatives' s letter draft is updated. We will mail them out on Tuesday, February 18, 2025
  - D. Director, Mr. Mitts, is working with Lisa Honn regarding a new way to allow the public to hear the ongoing hearings on our website going forward.
  - E. Ideas to increase docket efficiency going forward.
6. **New Business for discussion:**
7. Lawsuits update and update our new Board Member and any other updates or questions -is closed session required Board to discuss entry into closed session to review litigation and/or legal issues, and/or personnel matters. If closed, this portion of the meeting will be conducted pursuant to "Sunshine Law" Section 610.021(1), (3), RSMo.
8. **Adjournment.**