

Jackson County Board of Equalization  
2021 Formal Appeal Request  
816-881-3309

Welcome

The Board of Equalization will be converting to an electronic filing system. This will be the preferred method for filing appeals. All formal appeal requests must be made online through Jackson County's Parcel Viewer website.

***An email address is required to file an appeal.***

Step by step instructions follow below:

Following a proper submission, an email will be sent to confirm your submission and will contain your Appeal Case Number. Email will be the primary means of notifying taxpayers regarding their Formal Appeal results.

To ensure that your supporting documentation is received by the Board and attached to your Appeal Case Number, please upload your supporting documentation with this online submission.

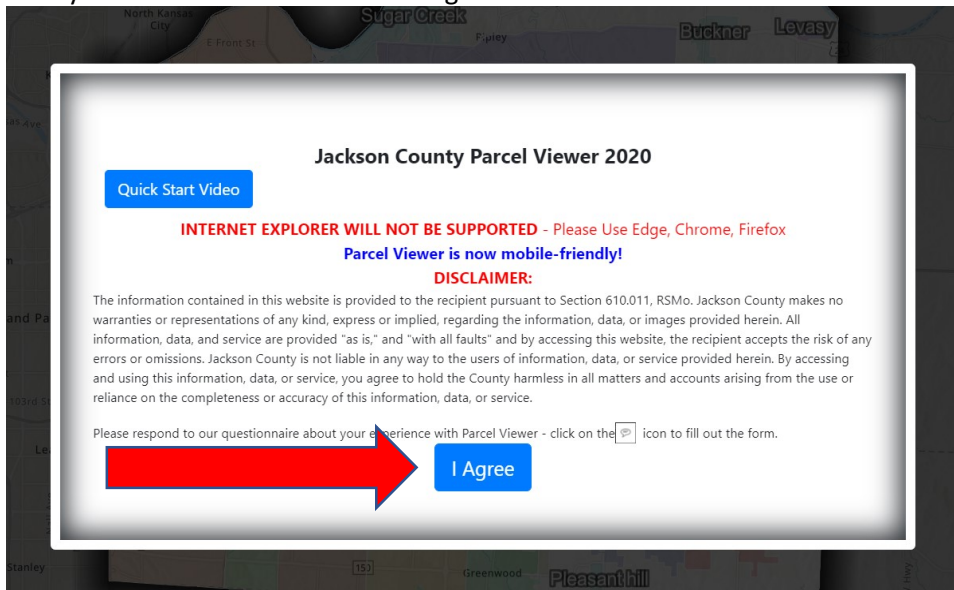
For the best results please include as much as possible of the following in your supporting documentation:

- Appraisals by Certified Appraiser (not real estate agents' opinion)
- Settlement Statement
- Sales Contracts
- Comparable sales of homes close in proximity
- Written estimates or cost for any improvements made or needed
- Current photos of condition relevant to valuation (both of interior and exterior)
- Rent Rolls and Leases (for last three years)
- Income and Expense Statements (for last three years)
- Depreciation Schedules (for last three years)

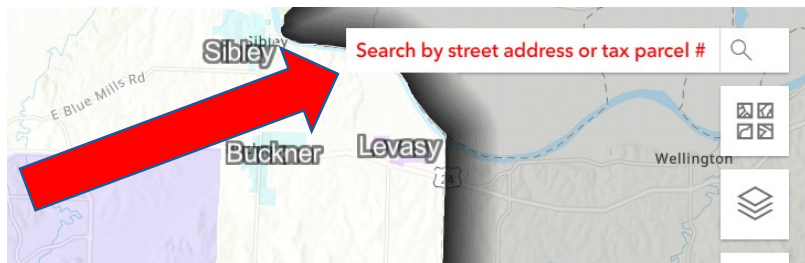
**You will need to visit the following website to submit a formal appeal for your property.**

<https://jcgis.jacksongov.org/apps/parcelviewer/WebMap1.aspx>

Once you are on the site click the "I Agree" button as shown below



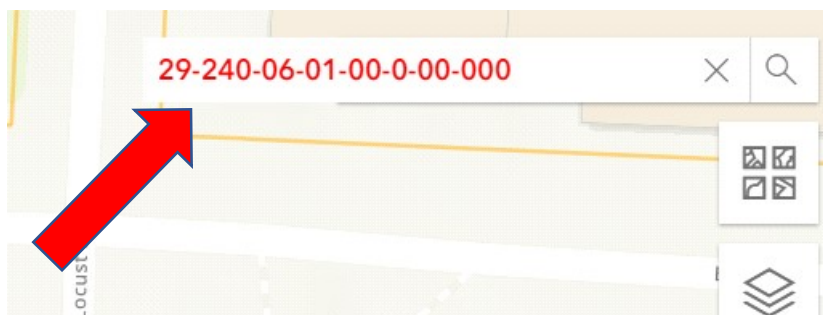
In the upper right-hand corner, enter your address or parcel # (parcel # should include 17 numbers in this format: example 00-000-00-00-00-0-00-000).



Enter in your address

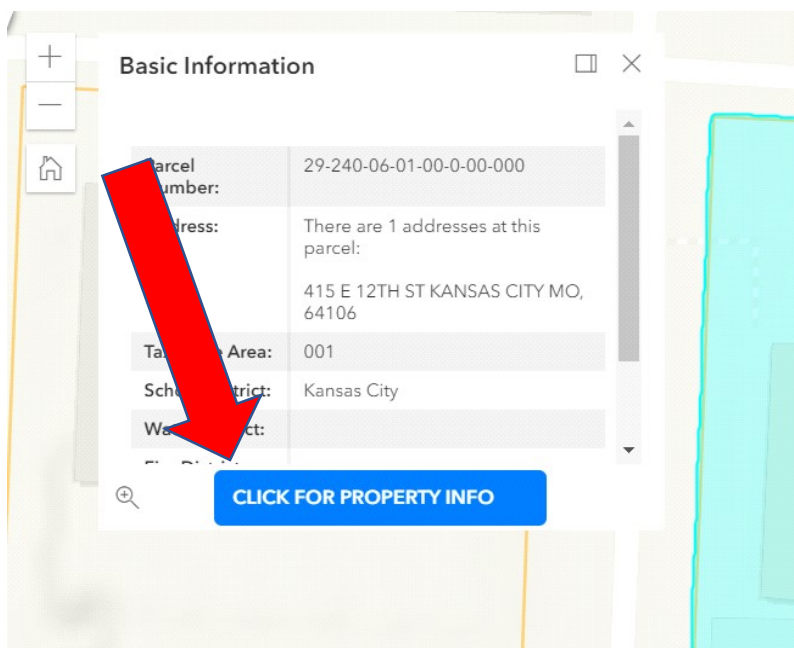


Or your parcel number (parcel # should include 17 numbers in this format: example 00-000-00-00-00-0-00-000)



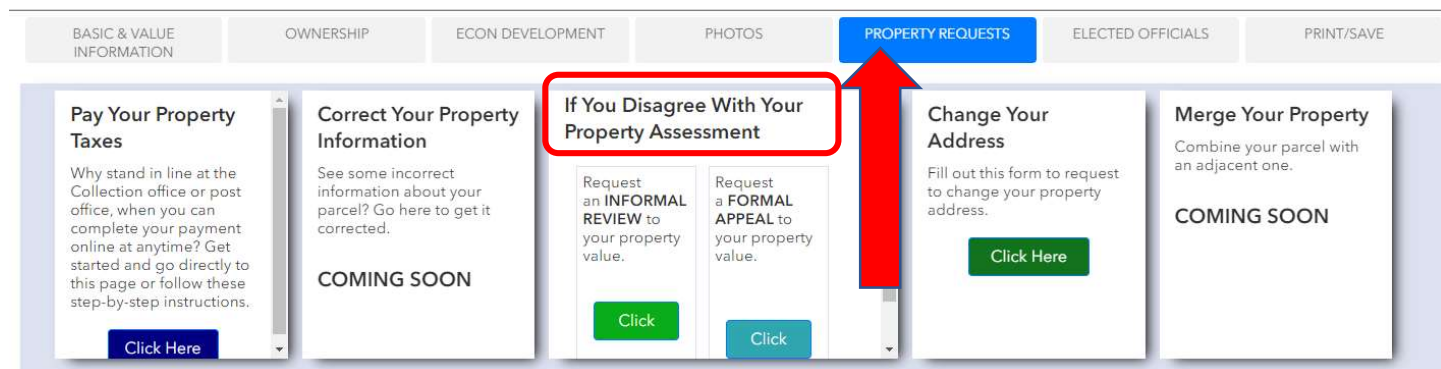
In the upper left-hand corner, you will see a block called “Basic Information”.

Click on the button labeled “CLICK FOR PROPERTY INFO”.

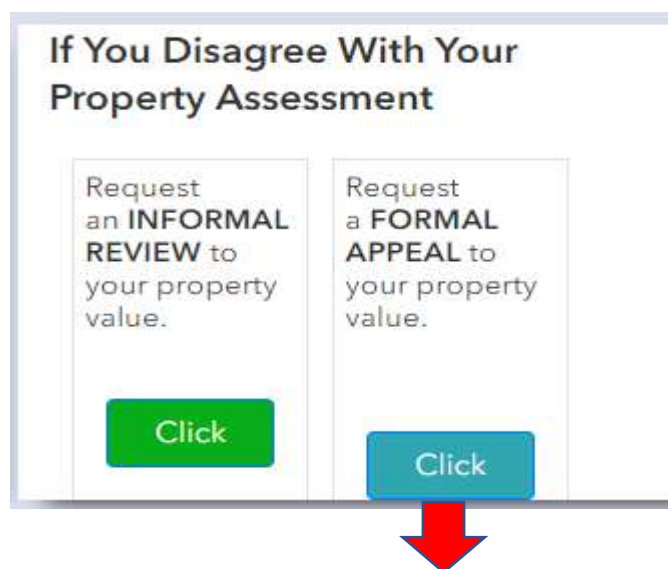


**Please verify address  
before continuing**

Now you should see a bar at the bottom of the page with several options. Click on the option “PROPERTY REQUESTS” and look at “If You Disagree With Your Property Assessment” block.



Under “If You Disagree With Your Property Assessment” you will have two options, “INFORMAL REVIEW” or “FORMAL APPEAL”. Click the one you desire and fill out the information needed on the form.




From here you will need to fill out all the information requested, any field with a “\*” MUST be filled out.

The screenshot shows the 'Board Of Equalization Appeal' form. It has a header with the Jackson County seal and the title 'Board Of Equalization Appeal'. The form includes the following sections:


- Email Address\***: (This Email will be the primary contact for communication from Jackson County) [Text input field]
- Confirm Email Address\***: [Text input field]
- Appeal Hearing Attendance Waiver\***: (I, the undersigned, wish to WAIVE my rights to personally appear and be heard on my appeal to the Board of Equalization. I have submitted all the issues and supporting documentation I wish the Board to consider in determining the market value for my appeal for the tax year 2020. I understand that the Board will not prejudice my appeal for non-attendance and the Board will notify me of its decision without prejudice to any further rights I may have.) [Dropdown menu with '-Please Select-' selected]
- Property Information**: [Section header with a green checkmark icon]
- Site Location Address\***: [Text input field]

A red arrow points to the dropdown menu for 'Appeal Hearing Attendance Waiver\*'. Another red arrow points to the 'Email Address\*' field.

Under “Supporting Documentation” you may also add any photos (10 max) or documents (10 max) you want to include in your appeal. The only acceptable formats are PDF, XLSX, DOCX, JPEG, JPG and TIF.

**Supporting Documentation:** 


**Add photos of the property**  
(# of images limited to 10 or less)

1  

**Add supporting documents**  
(# of documents limited to 10 or less)

1

At the bottom of the form, please make sure you select “I Agree” and then hit the “Submit” button to complete your appeal submission. NOTE –do not fill out anything in the “For Office Use Only” field.


**Please Review the Items Below:** 

**Basic Information You Will Submit:**

Parcel Number: 29-240-06-01-00-0-00-000  
Owner: JACKSON COUNTY MISSOURI  
Property Address: 415 E 12TH ST, KANSAS CITY, MO 64106  
Being Represented by Someone Else:  
Nature and Basis of Appeal:  
Opinion of Fair Market Value: \$  
That Opinion Based On:

Select 'I Agree' to Confirm:\*

**Please verify address  
before continuing**

– **For Office Use Only** 

You have now submitted your appeal!