



AGENDA

Eighth Procedural Meeting of the Jackson County Board of Equalization, Wednesday, **August 2, 2023**, at **8:00 A.M.** to be held at the Jackson County Downtown Courthouse, 1300 Washington 13th Street, Room 180 on 1st Floor., Kansas City, MO 64106 (conducted virtually by Microsoft Teams)

Any item on the agenda may be addressed at the meeting in a manner authorized by the Board of Equalization's Rules of Procedure.

Due to the COVID-19 pandemic, we are taking action to minimize attendance at the monthly procedural meetings of the Jackson County Board of Equalization (BOE). The meetings are virtual and physical attendance is not essential and is not permitted. You can access the audio at the time of the meeting by dialing 888-398-2342, Access code 8640172.

During this time of health emergency, we will also be prudent with our business agenda, deferring action when feasible. Our monthly procedural meetings are to discuss and act on internal BOE business, and generally we do not accept public comments or questions on matters not related to the agenda items.

- 1. Meeting called to order.**
- 2. Roll Call.**
- 3. Unfinished Business:**
- 4. Approval of Minutes:**
 - a. Procedural meeting held July 5, 2023
- 5. New Business for discussion:**
 - a. BOE manager's report: Gladys Howard, BOE Manager
 - b. BOE Appeal Hearings starts at 9:00 a.m. on August 2, 2023.
 - c. The kitchen was fixed by facilities.
 - d. I have copies of the Hearing Officer's new continued contracts that need to be signed by Chairman Stoll.
 - e. On July 27, 2023 & July 29, 2023, Ms. Jordan and I participated in the onsite training at the Guadalupe Centers (middle and high school centers).



BOARD OF EQUALIZATION
JACKSON COUNTY COURTHOUSE
415 EAST 12th STREET, SUITE 102
KANSAS CITY, MO 64106

www.jacksongov.org
(816) 881-3309

- f. We are up to ten Hearing Officers. The taxpayers are very cordial. One refused to leave without a copy of the Support Documents from Assessment Department. There are few that are very verbal in the one-on-one hearings.
 - g. We are supplying the Assessment Department with a list of parcels that are wanting to talk to the Board over the phone. Do you want us to attach those MOS (Memorandum of Settlement) so you can view the notes from the in-person meeting?
 - h. To be ready to hear the rescheduled MOS's cases, Ms. Stacy Hunt will start scanning those MOS forms to each appeal case for the Board to review. Currently, we have about 250 unsolved MOS's for the Board to review.
 - i. Lots of walk-ins now and the phones ring on Saturdays and Sundays. We added a new seasonal on July 31, 2023, her name is Onita Bradley. She will be monitoring the voice mail messages daily and returning calls.
6. RPTFs- none
7. One late appeal to decide on -see the handwritten attachment.
8. The Assessment Department will be providing a spreadsheet of the stipulations agreed on by the taxpayers. The BOE Board needs to sign this spreadsheet on August 2, 2023.
9. **Adjournment.**

*****Nothing follows*****