### Jackson County Board of Equalization 2022 Formal Appeal Request 816-881-3309

#### Welcome

The Board of Equalization will be converting to an electronic filing system. This will be the preferred method for filing appeals. All formal appeal requests must be made online through Jackson County's Parcel Viewer website.

### An email address is required to file an appeal.

Step by step instructions follow below:

Following a proper submission, an email will be sent to confirm your submission and will contain your Appeal Case Number. Email will be the primary means of notifying taxpayers regarding their Formal Appeal results.

To ensure that your supporting documentation is received by the Board and attached to your Appeal Case Number, please upload your supporting documentation with this online submission.

For the best results please include as much as possible of the following in your supporting documentation:

- Appraisals by Certified Appraiser (not real estate agents' opinion)
- Settlement Statement
- Sales Contracts
- Comparable sales of homes close in proximity
- Written estimates or cost for any improvements made or needed
- Current photos of condition relevant to valuation (both of interior and exterior)
- Rent Rolls and Leases (for last three years)
- Income and Expense Statements (for last three years)
- Depreciation Schedules (for last three years)

You will need to visit the following website to submit a formal appeal for your property.

https://jcgis.jacksongov.org/apps/parcelviewer/WebMap1.aspx

Once you are on the site click the "I Agree" button as shown below

Jackson County, Missouri Parcel Viewer
PARCEL VIEWER HAS BEEN MOVED AND UPGRADED - Please update your bookmarks
Quick Start Video
IMPROVEMENTS AND CHANGES TO PARCEL VIEWER INCLUDE:
1. Improved searching capabilities including search for condominiums.
2. Frequently Asked Questions placed on parcel information panel.
3. Print function has been moved to Property Tools tab on parcel information panel.
4. Enhancements to look and feel.
5. Quicker data retrieval.
DISCLAIMER:
The information contained in this website is provided to the recipient pursuant to Section 610.011, RSMo. Jackson County makes no warranties or representations of any kind, express or implied, regarding the information, data, or images provided herein. All information, data, and service are provided "as is," and "with all faults" and by accessing this website, the recipient accepts the risk of any errors or omissions. Jackson County is not liable in any way to the users of information, data, or service, provided herein. By accessing and using this information, data, or service, you agree to hold the County harmless in all matters and accounts arising from the use or reliance on the completeness or accuracy of this information, data, or service.
Please respond to our questionnaire about your experience with Parcel Viewer - click on the 💬 icon to fill out the form.
I Agree

In the upper right-hand corner, enter your address or parcel # (parcel # should include 17 numbers in this format: example 00-000-00-00-00-00-000).



Enter in your address



Or your parcel number (parcel # should include 17 numbers in this format: example 00-000-00-00-00-0000)



In the upper left-hand corner, you will see a block called "Basic Information".

+**Basic Information** 29-240-06-01-00-0-00-000 6 rcel mber: There are 1 addresses at this ress: parcel: 415 E 12TH ST KANSAS CITY MO, 64106 Area: 001 Kansas City trict CLICK FOR PROPERTY INFO

Click on the button labeled "CLICK FOR PROPERTY INFO".

# Please verify address before continuing

Now you should see a bar at the bottom of the page with several options. Click on the option "PROPERTY REQUESTS" and look at "If You Disagree With Your Property Assessment" block.



Under "If You Disagree With Your Property Assessment" you will have two options, "INFORMAL REVIEW" or "FORMAL APPEAL". Click the one you desire and fill out the information needed on the form.



From here you will need to fill out all the information requested, any field with a "\*" MUST be filled out.



Under "Supporting Documentation" you may also add any photos (10 max) or documents (10 max) you want to include in your appeal. The only acceptable formats are PDF, XLSX, DOCX, JPEG, JPG and TIF.



At the bottom of the form, please make sure you select "I Agree" and then hit the "Submit" button to complete your appeal submission. NOTE –do not fill out anything in the "For Office Use Only" field.



## Please verify address before continuing

You have now submitted your appeal!