



# Jackson County Assessment List of Required Documentation

## **Please bring the following items for assistance with personal property accounts**

You may be eligible for a waiver (statement of non-assessment) if you did not own a vehicle in Jackson County or in Missouri on January 1 of the previous year. Please see the items below to create an account and, if eligible, to receive a waiver. If you already have a personal property account, and need a waiver for a different vehicle, please see the information about adding a vehicle to an existing account.

- **All of these processes can be handled through email (with some specific exceptions). Send your requests to [IPP@Jacksongov.org](mailto:IPP@Jacksongov.org).**

## **New resident from another Missouri county**

*Under some special circumstances additional documentation may be requested and required.*

- Government ID
- Tax receipt or waiver from your previous county
- Title or registration

## **New resident from out of state**

*Under some special circumstances additional documentation may be requested and required*

- Government ID
- Valid/Current out of state registration (This cannot be expired)

If you do not have current out of state registration, we will need the following items

- Title/most recent registration (If it is expired we also need the proof of residency below)
- One item for proof of “out of state” residence on January 1 of the year you moved into Jackson County, from the list below. Please note that PO BOX addresses are **not** accepted for proof of residence.
  - Bank statement
  - Utility bill
  - Lease/mortgage statement
  - Credit Card Statement

## **New resident who is a member of the US Armed Forces**

*Under some special circumstances additional documentation may be requested and required*

- Home of record is Missouri
  - Government ID LES/DD214
  - Receipt or waiver from your previous county
  - Title or registration
- Home of record is not Missouri
  - Government ID
  - LES
  - Title or registration



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## **Adding a vehicle to an existing account**

*Under some special circumstances additional documentation may be requested and required.*

- Government ID
- Title or Registration

## **Removing a Vehicle from an existing account**

*Under some special circumstances additional documentation may be requested and required.*

- If the tax bill has been generated for the current year for the vehicle you want to remove, we will need the following items.
  - Government ID
  - One of vehicle documentation items below
    - Trade in paperwork with VIN and date of trade in
    - Notarized bill of sale
    - Receipt from the donation or salvage that includes VIN and date