

CONSTITUTIONAL HOME RULE CHARTER

JACKSON COUNTY
MISSOURI



2018

CONSTITUTIONAL HOME RULE CHARTER

JACKSON COUNTY
MISSOURI



APPROVED IN A PUBLIC VOTE ON NOVEMBER 3, 1970
AND
AMENDED IN A PUBLIC VOTE ON AUGUST 8, 1978, APRIL 2, 1985,
NOVEMBER 4, 1986, AUGUST 2, 1994, AUGUST 3, 2010
NOVEMBER 6, 2018
BY
THE PEOPLE OF JACKSON COUNTY MISSOURI

(Revised 6/19)

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INTRODUCTION

As the Constitutional Home Rule Charter indicates, this document serves as the constitution of Jackson County, Missouri. Therefore, the Charter is the supreme law that spells out the fundamental structure and principles of our County government.

The history of the present Jackson County Home Rule Charter began in the late 1960's with the appointment of the County Court of Jackson County. In late 1969, after nearly two years of work, over 60,000 signatures of registered voters of Jackson County were filed with the Circuit Court, calling for the establishment of a Jackson County Charter Commission. The Commission began its deliberations in 1970 and submitted to the qualified voters of the County the Constitutional Home Rule Charter, which upon approval of the electorate, became effective January 1, 1973. The Constitutional Home Rule Charter replaced a form of government dating from the territorial form of government of 1815 with a three judge county court exercising both legislative and executive duties.

Since then the Charter has been amended by the qualified voters of the County six times, most recently at a vote at the general election held on November 6, 2018.

On August 3, 2018, the Jackson County Legislature adopted Ordinance 5102, submitting to the qualified voters of Jackson County, Missouri, at the general election to be held on November 6, 2018, seven questions to amend the Jackson County Home Rule Charter, to be effective January 1, 2019, related to the terms, compensation, qualifications, and responsibilities of County officials.

On November 6, 2018, the qualified voters of Jackson County approved Questions 3, 4, and 5, related to the offices of Jackson County Sheriff, Prosecuting Attorney, and the County Counselor. The adoption of these questions revised Articles IV, V, VII, and IX of the 2010 Charter. Among other things, this amendment instituted term limits upon the offices of Prosecuting Attorney and Sheriff and vested the Sheriff with oversight of the Jackson County Detention Center.

In 2010, prior to the current amendment to the Charter, the Jackson County Executive appointed a Charter Review Task Force to conduct a thorough review of the original Charter, which voters adopted in 1970. The primary objectives of the Charter Review Task Force of 2010 were to use the 1970 Charter as a foundation upon which to add provisions that would give recent reforms, including the adoption of a comprehensive Ethics Code, the constitutional authority that is explicit to the Charter.

The 1970 Charter established separate Executive and Legislative branches of the County government, significantly distinguishing Jackson County from most other counties in Missouri. Portions of the 1970 Charter that remain intact in the 2010 Charter include the County Executive, County Legislature, Prosecutor, and Sheriff being Jackson County's only elected offices. The County Executive continues to appoint professional administrators to manage County Departments.

In addition to safeguarding the Ethics Code, the 2010 Charter includes provisions that:

- Limit the County Executive's power to award professional services contracts by requiring a competitive bid process for any contract exceeding \$5,000. Previously there had been no limits in the Charter regarding the Executive's power to award professional service contracts in any amount.
- Broaden what constitutes "discrimination" by adding groups previously unprotected by the Charter. The Charter now protects against discrimination related to gender, age disability, sexual orientation and pregnancy status.
- Create a single entity, the Ethics, Human Relations & Citizen Complaints Commission to which citizens can submit complaints regarding the conduct of county's elected officials, employees, and/or volunteers. The Charter also requires that any ethics complaint filed against the County Executive or a County Legislator be automatically forwarded to the State Ethics Commission for additional oversight.

The Charter Review Task Force also recognized the need for the Charter to be thoroughly reviewed periodically to assure that it remains up-to-date.

After nearly 150 years, Jackson County voters took a bold step in changing the structure of their County government with the passage of the 1970 Charter. Voters returned to the polls to amend that document in 1978, 1985, 1986, 1994, 2010, and 2018, to preserve a structure of county government designed to best meet the needs of the citizens of Jackson County.

PREAMBLE

We, the people of Jackson County, Missouri, in order to perfect the structure and enlarge the powers of our County government, to ensure that it is just, orderly, efficient, and fully responsible to the people, and to secure the benefits of home rule and self government for Jackson County to the fullest extent possible under the Constitution of the State of Missouri, do adopt this Charter as the fundamental law for the government of this County.

ARTICLE I. CORPORATE NAME, BOUNDARIES AND POWERS

Section 1. Jackson County, Missouri, is a body corporate and politic. Its corporate name is "Jackson County, Missouri." It shall have perpetual succession, may have a corporate seal, and may sue and be sued as a county as authorized by law.

Section 2. The present boundaries and county seat shall continue until changed as provided by law.

Section 3. The county shall have all powers possible for a county to have under the constitution and laws of Missouri, as fully and completely as though they were specifically enumerated in this charter, including but not limited to powers now or hereafter given by the constitution or by law to this county or any county of whatever class, whether or not Jackson County would be included therein, or to any county court, county officer, county office, county agency or department, and all powers not expressly prohibited by the constitution, or by this charter.

Section 4. The county shall have all powers necessary or proper to carry into execution any other power, and such other powers as may be implied in the powers granted.

Section 5. The powers of the county under this charter shall be construed liberally in favor of the county, and the specific mention of particular powers in this charter or in any law shall not be construed as limiting in any way the general powers stated in this article.

ARTICLE II. COUNTY LEGISLATURE

Section 1. All legislative power of the county shall be vested in the County Legislature.

Section 2. The County Legislature shall consist of nine members to be nominated and elected from six districts and three districts at large. One member shall reside in and be nominated and elected by the qualified voters in each district; and one member shall reside in each district at large and be nominated and elected by the qualified voters of the county at large.

Section 3. The districts and the districts at large shall be compact, of contiguous territory, and as nearly of equal population as is practicable.

Section 4. The districts and districts at large shall be established by the apportionment committees as provided in this charter.

Section 5. Each member of the County Legislature shall be a qualified voter in Jackson County for at least three years preceding his or her election, and a resident in his or her district for at least one year preceding his or her nomination.

Section 6. The members of the County Legislature shall be elected for terms of four years commencing on January 1, following their election, except for the first members of the County Legislature elected in the year 1972, who shall serve two year terms.

Section 7. The County Legislature at its first regular meeting in every year shall select from its members a chairperson and a vice chairperson whose term of office shall be for one year. In the absence of the chairperson and vice chairperson the County Legislature shall select from its members a temporary presiding officer.

Section 8. The County Legislature shall hold regular meetings as may be fixed by county ordinance, but not less than 48 regular weekly meetings in each year. All meetings of the County Legislature shall be open to the public, and shall be held at the courthouse at Independence or Kansas City, or such other public places in the county as shall be designated by the County Legislature.

Section 9. The County Legislature shall determine its own rules and order of business and shall keep a journal of its proceedings. The County Legislature shall be the judge of the qualifications of its members. The majority of the members of the County Legislature shall constitute a quorum, but a smaller number present at any meeting may adjourn from day to day or to a day certain and may compel the attendance of absent members in such manner and under such penalties as the County Legislature may by county ordinance provide.

COUNTY ORDINANCES

Section 10. Ordinances and resolutions shall be introduced by a member or members of the County Legislature or by the County Legislature as a whole, and shall be in written or printed form. The enacting clause of all county ordinances shall be, "Be it ordained by the County Legislature of Jackson County, Missouri." An affirmative vote of a majority of the members of the County Legislature is necessary to pass any county ordinance or resolution except as otherwise provided in this charter. Upon the final passage of any county ordinance or resolution, and on any other question at the request of

two members, the yeas and nays of each member shall be entered on the journal of the County Legislature. All county ordinances, resolutions, orders and proceedings of the County Legislature shall be public records and available for public inspection.

Section 11. The County Legislature shall specify the effective date of each county ordinance, which may be any time after the approval of the County Executive or its passage notwithstanding the objections of the County Executive.

Section 12. All county ordinances passed by the County Legislature shall within five days thereafter be presented to the County Executive. If the County Executive approves the county ordinance, he or she shall sign it, and the county ordinance shall thereupon be deemed enacted, but if not, the County Executive shall return it with his or her objections to the County Legislature, which shall enter the objections on its journal, and proceed to reconsider it. After such reconsideration, two thirds of the members of the County Legislature may pass the county ordinance over the objection of the County Executive. In all such cases the vote shall be determined by yeas and nays, and the names of the persons voting for and against the county ordinance shall be entered on the journal of the County Legislature. Any county ordinance not returned by the County Executive within ten days after it shall have been presented to the County Executive shall be deemed approved, as if signed. In the case of county ordinances appropriating money the County Executive may object to one or more items or portions of items while approving other portions, in which case the approved items or portions shall take effect and the items or portions objected to shall be reconsidered separately.

FORFEITURE OF OFFICE

Section 13. A member of the County Legislature shall forfeit his or her office if:

1. He or she ceases to be a qualified voter of the county;
2. He or she removes their residence from the county or the district, or district at large from which he or she was elected;
3. He or she holds any other federal, state, county, or municipal elective office;
4. He or she absents himself or herself from more than four consecutive regular meetings of the County Legislature, unless excused by resolution of the County Legislature.

Section 14. Any vacancy in the County Legislature shall be filled by a majority vote of the remaining members from a list of three nominees certified in writing within fifteen days after the vacancy occurs by a majority of those ward and township committeemen and committeewomen of the political party of the previous occupant of the office whose wards and townships lie in whole or in part within the vacated district. All nominees shall meet the qualifications for the position as set forth in the charter. If no such list is submitted within fifteen days, a majority vote of the remaining members of the County Legislature shall fill the vacancy with any person of such district and of the political party of the previous occupant who meets the qualifications for the position set forth in the charter. In any case, the County Legislature shall act within thirty days of the vacancy occurring.

SALARY

Section 15. Members of the County Legislature shall receive an annual salary of \$36,441.00 (rate in effect for 2019, established by ordinance).

POWERS

Section 16. The County Legislature shall have the power, pursuant to and in conformity with the constitution, and without limiting the generality of the powers vested in the County Legislature by this charter, to:

1. Exercise all legislative powers now or hereafter conferred upon counties, county courts, county governing bodies and county officers by the constitution, by law, and by this charter, and to determine and make provision for any matter of county government not otherwise provided for herein, including any matter involved in the transition to the form of government provided by this charter.

2. Exercise and perform any and all powers of a non-legislative nature which it may possess and any and all other duties which it may need to or be required to perform by the constitution, by law or by this charter.

3. Exercise legislative power pertaining to public health, police and traffic, building construction, and planning and zoning in the part of the county outside of incorporated cities and exercise legislative power in the part of the county within incorporated cities, and on such other subjects as may be authorized by the constitution, by law or by county ordinance.

4. Disapprove, within fifteen days after notice is filed with the Clerk of the County Legislature, the appointment of all directors of departments, officers and members of boards or commissions who are appointed by the County Executive, except the apportionment and reapportionment commit

tees, and within thirty days after notice is filed with the Clerk of the County Legislature, orders of the County Executive that create, consolidate, abolish, or reorganize departments.

5. Make such rules and regulations as may be necessary or proper to establish and carry into effect the provisions of this charter and county ordinances and provide for the enforcement of the charter and county ordinances by appropriate penalties not exceeding for any one offense, a fine of one thousand dollars or imprisonment in the county detention center for not more than one year, or by both such fine and imprisonment.

6. Adopt a budget and appropriate money for the payment of debts and expenses of the county and for any public purpose.

7. Provide for the assessment, levy, equalization, and collection of all taxes now or hereafter authorized by the constitution or by law and prescribe a method or system to facilitate the assessment, calculation, extension and collection of taxes including the design of the books and forms and the purchase and installation of necessary devices.

8. Compromise taxes as provided by law.

9. Establish procedures for the safekeeping, deposit, investment, and disbursement of all moneys in or due the county treasury and to require and prescribe the form of financial reports from the county officers and offices.

10. Borrow ninety five percent, or the greatest amount authorized for any county by law, of the revenues of the county for the current fiscal year which have not been collected, as estimated in the manner provided by county ordinance, plus any unencumbered balances for previous years in anticipation of the collection of the revenues for such year.

11. Call elections to submit to the voters' propositions for the issuance of bonds of the county incurring indebtedness to provide funds for purposes authorized by the constitution, by law or by this charter.

12. Call elections for any lawful purpose and establish election procedures not inconsistent with the constitution and applicable law.

13. Contract and be contracted with and to authorize the making of contracts on behalf of the county by county officers, and establish by county ordinance authority, limitations and procedures for making and review of such contracts.

14. Implement by county ordinance the merit system established by this charter.

15. Set the compensation of members of boards and commissions, and of county officers and employees not under the merit system, whether or not this charter fixes any such compensation, except that the compensation of elective officers shall be fixed at least ten months prior to the election of such officers and shall not be increased or diminished during their term of office.

16. Require any county officer or employee, elected or appointed, before entering upon the duties of their office or service to give a corporate surety bond for the faithful performance thereof, in such penal sum as may be fixed by law or by the County Legislature, and to provide for the payment of the premium thereof out of county funds.

17. Make provision for the reasonable compensation for personal injury or death of any officer or employee of the county or courts arising out of and in the course of their employment and to contract for insurance for the payment of such compensation.

18. Establish health, hospitalization, compensation, insurance, pension and retirement plans, contributory or non contributory, for officers and employees of the county and courts, and their dependents or beneficiaries.

19. Establish plans calling for voluntary deductions from the salary or income of county and court employees and officers for purposes authorized by this charter, by law or by county ordinance.

20. Employ such financial, research, legal, or other technical advisors as are necessary.

21. Acquire property for county purposes.

22. Take and hold property in trust and provide for the administration thereof.

23. Exercise all the rights and powers of eminent domain, in the manner provided by law for the condemnation of land by public and private corporations and under such limitations as may be provided by law, to acquire by eminent domain such property or rights in property together with any grants and privileges in excess of that actually to be occupied by the public improvement or used in connection therewith, as is reasonably necessary to effectuate the purposes intended, and to cause the fee simple title to such property or the control or the use thereof to be vested in the county, and to provide for

the sale of excess property with such restrictions as shall be appropriate to preserve the improvements made.

24. Rent or lease county properties and rent or lease other property for county use, upon such terms and conditions and for such periods of time as the County Legislature may provide.

25. Dispose of any real property owned by the county, to the highest and best bidder by open and public competition unless made to the United States or any of its agencies or to the State of Missouri or any of its political subdivisions or municipalities, and authorize county officers to dispose of personal property upon terms advantageous to the county.

26. Establish, acquire, open, locate, relocate, vacate, alter, widen, extend, grade, improve, repair, construct, reconstruct and maintain public easements, rights of way, public highways, roads, streets, boulevards, parkways, sidewalks, alleys, bridges and viaducts; establish procedures therefore and regulate the use thereof and to limit access to, from and across public highways, roads, streets, boulevards, and parkways for the public interest and safety.

27. Collect and dispose of sewage, waste and refuse, or license and regulate such collection and disposal.

28. Provide for fire protection, public water supply, streets, sidewalks, street lighting, sewers, sewage disposal facilities, garbage and refuse collection and disposal and kindred facilities, and to provide for the payment of the costs thereof by special assessment, general taxation or by funds derived from bonds binding the income from the facility or by general obligation bonds binding the county or the property in any benefit district created by county ordinance, and to create benefit districts for such purposes.

29. Acquire, establish and provide by contract or otherwise for the planning, development, construction, maintenance, and operation of a system of parks, parkways, recreation, conservation, forest, scenic and historic sites, and related facilities and concessions.

30. Establish and provide for the enforcement of all necessary regulations to protect and promote public health and to control the ecology and environment.

31. Acquire, establish, construct, equip, improve, extend, repair, maintain, manage and operate hospitals, sanitariums and clinics owned, supported or controlled by the county, and to enact county ordinances and regula

tions under which patients who are able to do so pay in whole or in part for their care and treatment.

32. Provide the terms upon which the county shall perform any services and functions of any municipality or political subdivision in the county, except school districts, when accepted by a vote of the majority of the qualified electors voting thereon in such municipality or political subdivision, or in such other manner as may be hereafter authorized by the constitution or by law; and cooperate and contract with the municipalities or other political subdivisions in the county as otherwise authorized by the constitution or by this charter.

33. Contract and cooperate with any other county, municipality, or political subdivision of the State of Missouri, or with other states or their municipalities, counties, or political subdivisions, or with a duly authorized agency of the State of Missouri or other states, or of the United States, or with any elective or appointive official of any of them, or with any private person, firm, association, corporation, or foundation for the planning, development, construction, acquisition, or operation of any public improvement or facility, or for a service or function, provided that the subject and purposes of any such contract or cooperative action made and entered into by the county shall be within the scope of the powers of the county; and to accept in the name of the county, gifts, devises, bequests, and grants in aid from any city, county, state or political subdivision or agency thereof, or from the United States or any agency thereof, or from private persons, firms, associations, corporations, or foundations.

34. Establish and collect fees for licenses, permits, inspections, and services performed by county officers and employees; require all fees to be accounted for and paid into the county treasury; license, tax, and regulate all businesses, occupations, professions, vocations, and activities, to the extent authorized by the constitution or by law.

35. Establish procedures for the conduct of investigations by the County Legislature or any of its committees of any question or matter on which the County Legislature may lawfully take action, including but not by way of limitation, the power to issue subpoenas for witnesses and subpoenas duces tecum for books, records and documents; provide penalties for the failure to answer any subpoena or subpoena duces tecum; provide for the service of said subpoenas or subpoenas duces tecum.

36. Investigate the official conduct or the accounts and affairs of any department, office, officer, or employee of the county or any office or officer of any special district, and of any institution, agency, organization, or person to whom or to which the county appropriates money.

37. Refer any county ordinance to the qualified voters of the county either at a regular or special election called by the County Legislature. Any ordinance so referred shall become effective when approved by a majority of the qualified voters voting thereon at the election and not otherwise.

38. Adopt codes, standards, or regulations prepared by a national technical trade or a service or professional association, the State of Missouri, or any of its agencies, or the United States, or any of its agencies, relating to traffic, building, planning, electrical installations, fire prevention, food products, air and water pollution, and all other subjects which the county has power to regulate, provided that a copy of every such code, standard or regulation as adopted and in effect shall be kept in the office of the Clerk of the County Legislature and be open to public inspection.

39 Provide for disaster planning and civil defense as required by law or deemed appropriate.

40. Establish and maintain, or provide for the financial support of, programs providing legal aid or services in both civil and criminal matters to indigent persons in the county.

41. Provide for a county plan for the physical development of the county, which plan shall set forth policy regarding the physical development and improvement of the county, including recommendations for the most desirable use of land within the county for residential, recreational, agricultural, commercial, industrial and other purposes; for the most desirable density of population in the county; for a system of principal thoroughfares, highways, streets, and other public ways; systems of public or mass transportation; for airports, parks, playgrounds, and other public open spaces; for the general location, relocation and improvement of public buildings; for the general location and extent of public utilities and terminals, whether publicly or privately owned, for water, sewerage, light, power, transit, and other purposes; for adequate drainage facilities and control; and for such other matters as may be beneficial to the county. The county plan shall contain a statement of the objectives, standards and principles sought to be embodied therein. The plan shall be based on studies of physical, social, ecological, economic, and governmental conditions and trends and shall be designed to assure the coordinated development of the county and to promote the general welfare and prosperity of its people. Any such plan may deal generally with any subject matter authorized by law to be dealt with in county plans.

42. Make all necessary or proper provisions for carrying into execution the foregoing powers.

43. Exercise all powers and duties of counties and county officers as prescribed by law, the exercise of which is not otherwise provided for in this charter.

LIMITATION ON POWERS

Section 17. The County Legislature may impose only those taxes that are authorized by the Constitution of the State of Missouri or the laws enacted by the General Assembly of the State of Missouri.

REAPPORTIONMENT

Section 18. A committee for reapportionment of the County Legislature shall be appointed every ten years, after the report of the decennial census shall become available, or in the event that the apportionment of districts has been invalidated by a court of competent jurisdiction. The reapportionment committee shall consist of six members, three from each of the two parties casting the highest vote for County Executive at the last preceding election. Before September 1, 1981, and every tenth year thereafter, or within ten days after a final judgment invalidating the apportionment of the districts, the County Executive shall notify the chairperson of the county committee of each of the two parties each of which shall within thirty days thereafter nominate by vote of a majority of the members of the committee six members of its party, each from a different County Legislative district, and certify the nominees to the County Executive. Each nominee shall be a registered voter in the district from which he or she is nominated and shall not be a member of the County Legislature. Within fifteen days after being notified of the nominees by each party committee, the County Executive shall select a reapportionment committee consisting of three persons from each party, no two of whom may be from the same legislative district. If the county committee of a party fails to make nominations within the time required, the County Executive may fill vacancies in the commission from persons of the same party.

The reapportionment committee shall present a report within sixty days after its appointment, signed by at least two members of each party, dividing the county into districts and districts at large that are compact, of contiguous territory and as nearly of equal population as is practicable. The report shall be filed with the County Executive, the Clerk of the County Legislature and the offices or officers charged with conducting elections in the county. The County Legislature shall be elected according to such districts at the next general election held at least eight months after the report is filed, and thereafter until the next reapportionment. No reapportionment shall shorten the term of any legislator.

CLERK OF THE COUNTY LEGISLATURE

Section 19. The County Legislature shall appoint a Clerk of the County

Legislature, who shall hold office at the pleasure of the County Legislature. The clerk shall provide the County Legislature with administrative, research and staff services in the performance of its functions, and supervise the activities of persons the County Legislature may appoint as its staff. The Clerk of the County Legislature shall perform all duties required to be performed by a county clerk or a clerk of the county court not otherwise provided for in this charter or by ordinance.

Section 20. The Clerk of the County Legislature shall attend the meetings of the County Legislature, keep a record of the proceedings of the County Legislature, and other permanent records of the county, and keep the county seal.

ARTICLE III. COUNTY EXECUTIVE

Section 1. The executive power of the county shall be vested in a County Executive. The County Executive shall be elected for a term of four years, and shall take office on January 1 following his or her election.

Section 2. The County Executive shall be a qualified voter of the county and shall have been domiciled in the county for at least three years before assuming office.

Section 3. If the County Executive voluntarily vacates his or her position, the outgoing County Executive shall appoint a temporary appointee, who shall be of the same political party as the outgoing County Executive. The County Legislature shall then have thirty days from the vacancy to appoint an appointee, who shall be of the same political party of the outgoing County Executive, by a simple majority vote of the County Legislature to hold the office of County Executive until January 1 following the next general election. If the County Legislature fails to make the appointment within the thirty days, the presiding judge of the Sixteenth Judicial Circuit Court shall appoint an appointee, who shall be of the same political party of the outgoing County Executive, to hold the Office of County Executive until January 1 following the next general election. A successor shall then be elected at the next general election for the unexpired or full term as the case may be.

Section 4. If the County Executive is removed from office, judicially declared permanently incapacitated, or dies while in office, the sitting Chair of the County Legislature shall appoint a temporary appointee, who shall be of the same political party as the outgoing County Executive, to hold the Office of County Executive until the legislature appoints an appointee. The County Legislature shall then have thirty (30) days from the vacancy to appoint an

appointee, who shall be of the same political party of the outgoing County Executive, by a simple majority vote of the County Legislature to hold the Office of County Executive until January 1 following the next general election. If the County Legislature fails to make the appointment within the thirty (30) days, the presiding judge of the Sixteenth Judicial Circuit Court shall appoint an appointee, who shall be of the same political party of the outgoing County Executive, to hold the Office of County Executive until January 1 following the next general election. A successor shall then be elected at the next general election for the unexpired or full term as the case may be.

In all cases for Section 3 and Section 4, the person appointed to the position of County Executive shall meet the qualifications of the position as set forth in this charter and nothing herein shall preclude the person temporarily appointed to the vacant office from being duly elected to that position.

Section 5. The County Executive shall be responsible for the administration of all affairs of the county placed in his or her charge by this charter, by law or by county ordinance. The County Executive may appoint a staff as may be authorized by county ordinance, and shall appoint a budget officer, who shall have all the powers and duties prescribed by law and by county ordinance, all of whom shall serve at his or her pleasure.

Section 6. The County Executive, in addition to other powers and duties provided in this charter, shall have the power to:

1. Appoint, subject to the County Legislature's power of disapproval, directors of departments, officers not otherwise provided for, members of boards and commissions, and acting officers to fill any vacancy in any appointive or elective office, except that of County Legislator; the County Executive shall file written notice of such appointments with the Clerk of the County Legislature.

2. Employ experts and consultants in connection with any of the functions of the county, and ensure that all professional services contracts over \$5,000, except in emergency situations, follow a competitive process to determine award of the contract.

3. Coordinate and supervise the work of the departments, officers and agencies of the county subject to his or her control.

4. Transfer employees from one department to another department to promote efficiency and economy. If the employee reports to the County Legislature, Sheriff, Prosecuting Attorney, or Circuit Court, the transfer shall require the approval of the Legislature, applicable office holder or presiding judge of the Circuit Court.

5. Execute and enforce the provisions of this charter, and the ordinances, resolutions and policies of the County Legislature, and the laws of the state pertaining to the government of the county; see that all contracts with the county are faithfully performed and cause to be instituted in the name of the county appropriate actions thereon.

6. Attend meetings of the County Legislature and participate in its discussions without vote.

7. Recommend to the County Legislature such measures as may, in his or her opinion, tend to improve the county government and the general well being of the people; submit to the County Legislature an annual report of the affairs of the county; promote, encourage and participate in cooperative relationships between the county and political subdivisions and governmental bodies and agencies, either within or outside the county or state in matters relating to public health, ecology, highways, sewers, parks, safety, public welfare, and any and all other functions for the welfare of the people of Jackson County.

8. Investigate any matter or circumstance having to do with the operation of the county government, and examine witnesses, parties and others on oath or affirmation touching any matter or circumstance in the examination of any payroll, account, demand or claim against the county, and have access to all county books, records and papers kept by county officers and employees.

9. Correct errors in assessment and tax records.

10. Represent the county and perform such other duties as may be prescribed by this charter or be required of the County Executive by ordinance or resolution of the County Legislature or as may be implied by the powers and duties specified in this charter, law or county ordinance.

11. Establish by County Executive order from time to time systems of administrative organization in the departments which shall be as uniform as the various departmental functions will permit.

12. Submit to the County Legislature for approval by ordinance an annual balanced budget at the time and in the manner provided in this charter and by county ordinance.

Section 7. The County Executive shall devote full time to the duties of the office, and shall receive an annual salary of \$149,718.00 (rate in effect for 2019, established by ordinance).

**ARTICLE IV.
DEPARTMENTS**

Section 1. The administrative functions of the county shall be organized into departments and the directors of each shall be appointed and removed by the County Executive. The County Executive shall ensure the following functions and responsibilities are administered:

- | | |
|-----------------------|-------------------------|
| 1. Administration | 5. Parks and Recreation |
| 2. Revenue | 6. Planning and Zoning |
| 3. Health and Welfare | 7. Records |
| 4. Public Works | |

Section 2. The director of each department shall have knowledge of the principles and practices of administrative organization and have responsible administrative and executive experience.

Section 3. The director of each department shall organize and manage the department, subject to the coordination and supervision of the County Executive, and shall appoint and assign functions and duties to such other officers, assistants and employees as may be provided.

Section 4. The County Executive shall assign all duties and functions to department directors to coordinate the work of the departments, and be responsible for capital improvements and purchasing. As purchasing agent, the County Executive or their designee shall perform such services as are required by this charter or law.

Section 5. The County Executive shall assign all duties and functions prescribed by law or this charter for the county assessor, the county collector, and the county treasurer.

Section 6. The County Executive shall provide for the administration of County operated health and welfare programs and agencies, except as otherwise authorized and provided by law.

Section 7. The County Executive shall provide for the administration and maintenance of all county roads, highways, streets, sewers, bridges, dams and shall operate and maintain all county buildings, physical facilities and public works equipment and perform all other duties prescribed by law, except as otherwise specifically provided in this charter. The County Executive shall designate a County Engineer who shall be a registered civil engineer to oversee the construction of county infrastructure.

Section 8. The County Executive shall provide for the administration of county operated parks, lakes, marinas, recreational facilities and programs.

Section 9. The County Executive shall provide for the implementation, execution and enforcement of zoning and building construction ordinances and the plan of development for the county.

Section 10. The County Executive shall provide for the recording, reproducing, copying, sorting and indexing deeds, instruments, conveyances, and other documents required by law or county ordinances to be kept, and to perform all other duties prescribed of the recorder of deeds by law.

Section 11. The County Executive may create new departments and consolidate, abolish and reorganize the above departments as may be required so as to provide for the effective function of the county government, but in doing so, shall make provision for all the powers and duties prescribed by the constitution, law or this charter. All orders effecting such changes shall be filed with the Clerk of the County Legislature and shall take effect 30 days thereafter, unless disapproved by a majority of the Legislature within such time.

**ARTICLE V.
CHARTER OFFICERS
PROSECUTING ATTORNEY**

Section 1. The Prosecuting Attorney shall be elected at the general election in 1972, and every four years thereafter. The Prosecuting Attorney shall take office on January 1 following his or her election. The Prosecuting Attorney shall have been admitted to practice law in the State of Missouri, shall be a qualified voter, and shall have been domiciled in the county for at least three years before assuming office. No Prosecuting Attorney may serve more than three consecutive full terms commencing on or after January 1, 2021. The Prosecuting Attorney shall forfeit office if he or she:

1. Ceases to be a qualified voter of the county;
2. Removes his or her residence from the county;
3. Holds any other federal, state, county, or municipal elective office;
4. Owes federal income tax, Missouri state income tax, or Missouri local tax which remains unpaid for more than twelve months after such tax debt becomes final under the law of the jurisdiction assessing such tax, unless

a payment plan to resolve such delinquency is in effect and is current on its terms.

5. Accepts any loan, gift, or other item of value above \$500.00 from any employee, vendor, or contractor of the county, for which services of equal value have not been rendered.

Section 2. If the Office of Prosecuting Attorney becomes vacant, the County Executive shall appoint, as provided in this charter, a person of the same political party as the previous occupant and who meets the qualifications for the position set forth in the charter to hold office until January 1 following the next general election. A successor shall be elected at the next general election for the unexpired or full term as the case may be.

Section 3. The Prosecuting Attorney shall possess and exercise all the powers and duties now or hereafter given to that office by the constitution, by law or by ordinance, including, but not limited to the oversight of and supervision over any countywide anti-drug/anti-crime sales tax imposed pursuant to section 67.547 of the Revised Statutes of Missouri, subject to all applicable county ordinances. The expenditure of anti-drug/anti-crime sales tax funds shall be subject to budget, review, and approval by the County Legislature pursuant to this charter and county ordinances. The Prosecuting Attorney may independently contract for services to support the Prosecuting Attorney's Office, in compliance with Missouri law and county ordinances governing contracts, without the approval of, or review by, the County Executive, provided that any such contract in excess of \$10,000.00 shall be submitted to the County Legislature for approval. The Prosecuting Attorney shall appoint a lawyer or lawyers to prosecute cases arising in the County Municipal Court.

Section 4. The County Legislature shall authorize funding for assistant prosecuting attorneys and staff as may be required, to be appointed by the Prosecuting Attorney. The Prosecuting Attorney shall have responsibility for the supervision, management and control of the assistant prosecuting attorneys and staff appointed by him or her, and shall be responsible for the efficient and effective administration and performance of duties of his or her office.

Section 5. The Prosecuting Attorney shall devote full time to the duties of the office, and shall receive an annual salary equal to that of a judge of the Missouri Court of Appeals.

COUNTY COUNSELOR

Section 6. The County Counselor shall be appointed by the County Executive, as provided in this charter, for a term of four years which shall run

concurrent with the term of the County Executive. The County Counselor shall devote full time to the office, and shall be the county's attorney and counselor at law. The County Counselor may be removed by the County Executive at any time for cause, subject to disapproval by the County Legislature within fifteen days after notice is filed with the Clerk of the County Legislature. The County Counselor shall appoint or designate persons to serve as associate and assistant counselors and staff as may be authorized by county ordinance, either by appointment or by contract.

Section 7. The County Counselor and assistants under his or her direction shall have charge of and conduct all of the civil law business of the county, and the departments, officers, boards and commissions, institutions and agencies thereof. The County Counselor shall upon request furnish written opinions to any county officer or department. The County Counselor shall prepare or approve as to form all leases, deeds, contracts, bonds, ordinances, rules, regulations, drafts of legislation, and other instruments relating to the business of the county. The County Counselor shall institute and prosecute all proceedings for collection of delinquent taxes. The County Counselor shall not institute any lawsuit to which the County Legislature is a party without the consent of the County Legislature. The County Counselor shall enter into no contract for legal or other services until such contract has been approved by the County Legislature.

Section 8. The County Counselor shall have all powers and duties placed by law on county counselors and attorneys for any officer, office, board, commission, or other agency of the county.

MEDICAL EXAMINER

Section 9. When a vacancy occurs in this office, the Medical Examiner shall be appointed by the County Executive, as provided in this charter. The Medical Examiner shall be a licensed physician and a pathologist certified by the board in that specialty or eligible for such certification. If no pathologist is available for appointment, an acting medical examiner who is a licensed physician may be appointed to serve for a period not to exceed one year. The Medical Examiner may be removed by the County Executive for cause, subject to disapproval by the County Legislature within fifteen days after notice is filed with the Clerk of the County Legislature. However, at no time shall the county be without a designated Medical Examiner to perform the duties of the office.

Section 10. The Medical Examiner may appoint and remove medical assistants, who shall be licensed physicians, appoint investigators experienced in law enforcement, who shall be trained in forensic medical examination, and other technical personnel. The Medical Examiner may enter into contracts

and agreements with any hospital, laboratory, governmental institution, or medical facility for medical services required in furtherance of his or her duties.

Section 11. The Medical Examiner shall have power to investigate the cause of violent and casual deaths where the body of any person coming to death shall be discovered in the county, shall perform or cause to be performed autopsies as allowed by law, and may investigate any condition that may be deleterious to public health and to the environment in the county, and shall perform all duties and functions prescribed by law for coroners except as otherwise provided in this charter or by county ordinance, and make examinations as to any matter within his or her jurisdiction.

Section 12. Whenever in the opinion of the Medical Examiner, after a full investigation of the circumstances and causes of death, or of the deleterious condition of health or the environment in the county, there is a reasonable suspicion of a violation of the criminal or civil law of the state, or county ordinance, a full copy of all evidence and opinion of the investigating examiner shall be promptly filed with the Prosecuting Attorney or County Counselor and the law enforcement office of each jurisdiction affected.

Section 13. The Medical Examiner and assistants shall have power to administer oaths and affirmations, take affidavits, but shall not be required to summon a jury of inquisition.

Section 14. The Prosecuting Attorney and all interested and affected officers and employees of the county shall cooperate fully with and assist the Medical Examiner in the performance of his or her duties.

PUBLIC ADMINISTRATOR

Section 15. Effective January 2, 2011, the Public Administrator shall be appointed for a term of four years by a majority of the circuit and associate circuit judges of the Sixteenth Judicial Circuit, meeting en banc, and similarly may be removed by the circuit and associate circuit judges. The County Legislature shall fix the salary of the Public Administrator and fix the budget of his or her office. All fees and other revenues derived from the operation of the Office of the Public Administrator shall be the property of the county and shall be transferred to the general fund of the county. The Public Administrator shall possess and exercise the powers and duties prescribed for the office by the constitution and by law.

ARTICLE VI. COURT ADMINISTRATION

Section 1. The administration of the courts shall be under the supervi-

sion and direction of the Circuit Court for the Sixteenth Judicial Circuit en banc, and the judge designated by the court en banc as the Presiding Judge.

Section 2. The court en banc shall appoint a Court Administrator, who shall serve at its pleasure. The Court Administrator and his or her assistants shall perform the administrative duties assigned by the court, assist with the docket, aid in the expeditious and orderly operation of the judicial system, and perform the duties required by law of the clerk of the circuit court.

Section 3. All duties required by law with reference to executing process in the circuit court shall be performed by the Court Administrator, who shall appoint such deputies as authorized by the court. The Office of the Court Administrator and his or her deputies shall have responsibility for performing all duties required by law of sheriffs and constables, except for those otherwise provided for in this charter.

Section 4. The Court Administrator shall perform any function assigned to him or her by the court en banc with respect to the operation of the juvenile court, and institutions under the jurisdiction of the juvenile court.

ARTICLE VII. LAW ENFORCEMENT SHERIFF

Section 1. The Sheriff shall be elected for a term of four years at the general election in 1972, and every four years thereafter. The Sheriff shall take office on January 1 following his or her election. The Sheriff shall be a qualified voter and shall have been domiciled in the county for at least three years before assuming the office. Effective January 1, 1979, the Sheriff further shall have met, prior to filing for office, the training qualifications required by state law of police officers serving in first class charter counties. No person shall be eligible for the Office of Sheriff who has been convicted of a felony. No Sheriff may serve more than three consecutive full terms commencing on or after January 1, 2021. The Sheriff shall forfeit office if he or she:

1. Ceases to be a qualified voter of the county;
2. Removes his or her residence from the county;
3. Holds any other federal, state, county, or municipal elective office;
4. Owes federal income tax, Missouri state income tax, or Missouri local tax which remains unpaid for more than twelve months after such tax

debt becomes final under the law of the jurisdiction assessing such tax, unless a payment plan to resolve such delinquency is in effect and is current on its terms.

5. Accepts any loan, gift, or other item of value above \$500.00 from any employee, vendor, or contractor of the county, for which services of equal value have not been rendered.

Section 2. If the Office of Sheriff becomes vacant, the County Executive shall appoint, as provided in this charter, a person of the same political party as the previous occupant and who meets the qualifications for the position set forth in the charter to hold office until January 1 following the next general election. A successor shall be elected at the next general election for the unexpired or full term as the case may be.

Section 3. The Sheriff shall have deputies, staff and county highway patrol as authorized by the County Legislature.

Section 4. The Sheriff shall have supervision, management and control of his or her deputies, the county highway patrol, and police officers appointed by him or her, and shall be responsible for the efficient and effective administration and performance of the duties, powers and functions of protecting rights and suppression of crime and other policing and law enforcement, including traffic patrol, in the county. The Sheriff shall have supervision, management, and control of the county detention center and any other detention facilities operated by the county, subject only to approval of contracts and budgets by the County Legislature, and subject to applicable county ordinances. The Sheriff may independently contract for services to support the Sheriff's office, in compliance with Missouri law and county ordinances governing contracts, without the approval of or review by the County Executive, provided that any such contract in excess of \$10,000.00 shall be submitted to the County Legislature for approval.

Section 5. The Sheriff shall have all the law enforcement powers placed in the sheriff and constable by the constitution and laws, including protection of rights and preservation of order, prevention of crimes and misdemeanors, apprehension and arrests, conserving the peace and other police and law enforcement functions. The Sheriff shall enforce county ordinances and orders of the County Legislature and shall have such other powers and duties as may be provided by county ordinance. The Sheriff shall also have the powers to deputize members of the police departments of the various municipalities of the county and other persons under such standards, conditions, and regulations as the County Legislature shall approve.

Section 6. The Sheriff shall devote full time to the duties of the office, and shall receive an annual salary equal to that of a judge of the Missouri Court of Appeals.

COUNTY MUNICIPAL COURT

Section 7. The County Legislature may establish a County Municipal Court consistent with state statutes in which court the Prosecuting Attorney will prosecute violations of county ordinances.

The County Executive shall appoint the County Municipal Court Judge, subject to disapproval by the County Legislature within fifteen days after notice is filed with the Clerk of the County Legislature. Any judge appointed to the County Municipal Court shall be licensed to practice law in the state of Missouri, shall be a resident of the county, and shall serve for a term of two (2) years but may be removed sooner, with or without cause, by the County Executive. The County Executive may appoint temporary or acting judges in order to handle the work of the court during the disability or absence of a County Municipal Judge; said appointment may be made by the County Executive prior to any disability or absence of a County Municipal Judge when possible. No temporary or acting judge shall be appointed for a term longer than two (2) years but may be removed sooner, with or without cause, by the County Executive.

The County Executive shall appoint a County Municipal Court Administrator, or designate another county official or employee to serve as a court administrator, who shall be the administrative officer for the County Municipal Court, subject to Article II, Section 16 (4).

ARTICLE VIII.

FINANCES

BUDGET

Section 1. The County Executive shall submit to the County Legislature an annual budget prepared by the budget officer, all in the manner and form and at times prescribed by law or by county ordinance.

Section 2. The County Legislature may enact further requirements concerning the budget and financial affairs of the county by ordinance, which shall be governed by this charter and the constitution of the State of Missouri.

FINANCIAL STATEMENT

Section 3. The County Executive shall cause to be prepared and pub

lished the financial statement, all in the manner and form and at the times prescribed by law or by county ordinance.

AUDIT

Section 4. A continuing internal audit system shall be provided by the County Legislature. The County Legislature shall appoint a County Auditor for a term of four years. The County Auditor may be removed by a vote of two thirds of the County Legislature. The Auditor shall have the powers and duties prescribed by law and by ordinance. The Auditor shall render to the County Legislature and the County Executive annual reports and such other reports as he or she shall deem advisable, or shall be required by ordinance.

Section 5. An audit by independent certified public accountants shall be performed at the end of each fiscal year, and the County Legislature shall provide annually for the scope of such audit, provided, however, a complete audit of every office and department shall be performed not less frequently than every three years.

ARTICLE IX. MERIT SYSTEM

Section 1. There shall be a system of personnel administration for the appointment of all county employees and appointive county officers, except as otherwise provided in this charter, on the basis of merit ascertained as nearly as practicable by competitive examination and for the retention of said employees and officers on the basis of merit and ability. The system shall provide a plan of classification of positions in which the principle of equal pay for substantially equal work will be followed.

Section 2. The merit system shall not apply to: directors of departments, the Prosecuting Attorney and Sheriff and their assistant directors/deputy directors, and one secretary for each of them; other elected officers; members of boards and commissions; the Clerk of the County Legislature, Auditor and members of the staff of the County Legislature; members of the staff of the County Executive including the budget officer and County Municipal Court Administrator; the Public Administrator; the Court Administrator and his or her employees except to the extent provided by order of the circuit court en banc; the director of the Office of Ethics, Human Relations, and Citizen Complaints and one secretary appointed by him or her; attorneys, physicians and investigators serving in the offices of the County Counselor and Medical Examiner; one secretary appointed by the County Counselor and one secretary appointed by the Medical Examiner; and the Director of Human Resources and one secretary appointed by him or her. The only other exemptions from the merit

system shall be those recommended by the Merit System Commission and authorized by the County Legislature.

Section 3. There shall be a Merit System Commission composed of five residents of the county, not more than three of whom shall be members of the same political party, appointed by the County Executive in the manner provided in this charter. Members of the commission shall be in sympathy with the merit system of public employment, shall hold no other public or political office and shall serve staggered terms of four years, as shall be provided by county ordinance. The Director of Human Resources shall be secretary of the commission, shall attend its meetings, but shall have no vote.

Section 4. The Merit System Commission may recommend to the County Legislature and County Executive policies for operation of the merit system, may review the operation of the merit system to insure its operation is consistent with this charter, and hear and decide appeals and cases of disciplinary actions as provided for herein.

Only county merit employees shall be provided an appeal to the Merit System Commission, limited to actions of demotion, termination, suspension, and budgetary layoff. The Merit System Commission's function is to consider whether the action of the appointing authority was a result of discrimination or was otherwise without cause.

Section 5. There shall be a Director of Human Resources appointed by the County Executive, subject to Article II, Section 16(4), who shall administer the merit system and exercise those powers and perform those duties required by county ordinance. The director may be removed by the County Executive for cause. The director shall certify all additions, deletions, and changes in payrolls of the merit system employees and properly administer the personnel system.

Section 6. Jackson County is a diverse community and as such, we support and nurture a workplace that celebrates all of our diversity with an ongoing commitment of inclusion. Jackson County will continue to be inclusive by recognizing the diversity in our community as the asset it truly is.

1. There shall be no discrimination in employment or compensation of county employees. Discrimination is defined as disparate treatment or practices with disparate impact on the basis of race, creed, color, religion, national origin or ancestry, gender, age, disability, pregnancy status, sexual orientation, gender identity, marital status, familial status, veteran status, political activity or lack thereof, or union membership or non membership, or any other protected class under federal or state law.

2. Employees under the merit system shall not be personally solicited or required to pay any assessment or contribution or perform any service which will benefit anyone occupying or seeking employment, nomination or election to any public office by any other employee, officer or elected official of the county.

3. Employees under the merit system may voluntarily participate in political activities outside working hours.

4. No officer or employee of the county shall, promise to or threaten to, promote, remove or reduce any employee under the merit system for making or refusing to make any contribution for any political party or purpose or for rendering or refusing to render any political service.

5. All county departments and offices shall remain open and normally staffed for business on all election days, except as otherwise required by law.

ARTICLE X.

ETHICS, HUMAN RELATIONS AND CITIZEN COMPLAINTS COMMISSION

Section 1. Our government is a representative democracy. Those who are elected, appointed, hired, or volunteer to serve the public as representatives accept a public trust. The public entrusts its power and resources to its servants to use only in the public interest. Public trust requires public servants to fulfill their public duties faithfully and honestly, and to subordinate any personal interest which conflicts with the public interest. Public trust also requires that government be conducted in an open manner, when appropriate, so that the official actions of public servants may be subject to public scrutiny and so that members of the public have access to information upon which decisions and policies affecting them are made, but public trust also requires that government be conducted in a manner which respects the rights of its constituents to privacy and confidentiality. Public trust also requires that acts which are contrary to the public interest be defined and prohibited, and that there be an orderly procedure for raising and addressing ethical questions or filing a citizen complaint.

Section 2. There is hereby established an Office of Ethics, Human Relations, and Citizen Complaints, within which office shall be the Ethics, Human Relations, and Citizen Complaints Commission, composed of seven county residents (commissioners) with at least one commissioner and not more than two from each county legislative district. To preserve the independent nature of the office, those commissioners shall be selected as set forth below.

When the commission is created or when vacancies occur on the commission, the County Executive shall appoint three persons to comprise a commissioner nominating committee. The members of the nominating committee will be county residents for at least three years, and one member will be appointed from each of the following:

1. A representative from the local office of a traditional civil rights organization;

2. A member of the Missouri Bar whose office is and has been located for the preceding three years in Jackson County; and,

3. A tenured faculty member, dean, or chancellor of a college or post graduate institution within Jackson County.

No member of the commission shall hold or be a candidate for any other public office. To avoid any appearance of a conflict of interest, any commissioner who is an elected or appointed member of any committee of any political party, or is a member of any political club or organization the main purpose of which club or organization is to promote or defeat any candidate or issue, shall refrain and recuse himself or herself from any participation in or deliberations regarding an ethics complaint.

The nominating committee shall recommend three or more nominees to the County Executive for each vacancy on the Ethics, Human Relations, and Citizen Complaints Commission and the County Executive will appoint the commissioners from the nominees.

If the nominating committee fails to recommend nominees within ninety days of any vacancy on the Ethics, Human Relations, and Citizen Complaints Commission, the County Executive will appoint a qualified person to fill the vacancy or position.

The County Executive shall designate one member as chairperson of the Ethics, Human Relations, and Citizen Complaints Commission and members shall serve for terms of four years; except that two commissioners shall initially be appointed for terms of one year, two commissioners shall initially be appointed for terms of two years, two commissioners shall initially be appointed for terms of three years, and one commissioner shall initially be appointed for a term of four years. The commission shall meet not less frequently than quarterly.

A commissioner shall automatically forfeit office (1) if that commissioner ceases to reside in the county or the legislative district for which he or she was appointed, or (2) if that commissioner is absent from more than three consecu-

tive meetings or hearings of the commission unless excused by resolution of the commission entered in its record; or (3) if that commissioner violates this article. Further, any commissioner may be removed for any reason by a two-thirds vote of the County Legislature.

Commissioners may be compensated and reimbursed for expenses as may be authorized or provided by county ordinance. Each commissioner shall file the most complete financial interest statement required of any county official, in accordance with state law. Each commissioner shall further disclose, on an annual basis, any contribution to a candidate for county office and membership in or employment by any "committee," as that term is defined in section 130.011, RSMo, which accepts contributions from, makes contributions to, or endorses any candidate for county office.

Section 3. The commission shall select a director of the Office of Ethics, Human Relations and Citizen Complaints who shall be the head of the office. The director may be removed by the vote of a majority of the members of the commission. The director may attend and participate without vote in all meetings of the commission. The commission may call upon the County Counselor, County Auditor, or any other appropriate county officer to assist them in their investigations and work. Contingent on the availability of funds, the commission may request of the County Executive such employees, assistants, consultants, and counsel as it may deem necessary and to provide for the printing of its documents, journals and transcripts of its proceedings, to be paid by the county. Such funding requests shall not be unreasonably denied.

Section 4. The commission shall have the following functions, powers and duties in an effort to provide the citizens of Jackson County an Ethics, Human Relations, and Citizen Complaints ombudsman:

1. To receive complaints and conduct investigations of violations of the conflicts of interests or the county ethics code, financial interest disclosure, and lobbying registration and disclosure provisions of the charter, the code and county ordinances, and the statutory and common law of the State of Missouri as it applies to county officers, employees, members of county boards or commissions, and persons dealing therewith as lobbyists, as that term may be defined by law or county ordinance. To avoid a real or perceived conflict of interest, any ethics complaints against the County Executive or County Legislator shall also be referred to the state ethics commission.

2. To receive and investigate complaints of harsh, oppressive, unjust, discriminatory acts or practices, or unfair actions or omissions affecting the complaining party on the part of any county officer, board, commission or employee in the performance of his or her official duties;

3. To review county contracts for the purpose of ensuring that adequate provisions are made to prohibit discriminatory employment practices on the part of those who are parties to such contracts and said contracts prohibit conflicts of interest; and with the County Auditor to facilitate women-owned and minority-owned business participation in said contracts.

4. To encourage the reconciliation of problems between citizens and the county government, and to promote the improvement of human relations and the protection of civil rights and civil liberties, all through educational programs and the enactment of necessary or appropriate county ordinances by the County Legislature.

5. To make findings and recommendations with respect to the subject matter of any investigation or inquiry which the commission is authorized to make by this charter or by county ordinance.

6. The commission may issue written reports based on its investigations setting forth findings as to probable cause and recommendations for action by appropriate agencies, officials, or appointing authorities.

7. The commission may adopt any other reasonable rules and procedures necessary to carry out its powers and duties, including delegation of responsibilities to the director.

Section 5. The commission may act and investigate based on complaints accepted from individuals, or on its own initiative with the affirmative vote of at least four of its members. The commission shall accept from an individual a verified complaint in writing that states the name of a person alleged to have violated the conflicts of interests, financial interests disclosure, or lobbying registration and disclosure provisions described in section four of this article and/or sets forth the alleged violation or citizen complaint. Notice of the receipt of a verified complaint or of the commission's determination to initiate an investigation or other proceedings shall be given to the person alleged to have committed a violation or has a complaint levied against him or her and he or she shall have an opportunity to respond.

Section 6. The commission may hold hearings with respect to any complaint or other subject matter which the commission is authorized to investigate or review, and, in connection therewith, shall have power to subpoena witnesses, compel their attendance, administer oaths, take the testimony of any person under oath, and require the production for examination of books, records, and papers relating to any matter under consideration by the commission.

Section 7. The commission shall make recommendations of appropri

ate action to state or county officials, agencies, and appointing authorities when the commission finds probable cause that a violation has occurred or the basis for the complaint was valid. Notwithstanding any confidentiality or closed records provisions of law or this charter, the commission may turn over to appropriate authorities evidence of an apparent violation of law.

Section 8. The commission may study issues and problems concerning application and enforcement of provisions relating to conflicts of interest, financial interest disclosure, lobbying registration and disclosure, ethical standards in county government, or discriminatory practices and recommend policies, procedures, county ordinances, and legislation based upon the results of such studies.

Section 9. The commission shall have such other functions, powers and duties as may be authorized or provided by county ordinance.

Section 10. In order to ensure the public trust and confidence, the commission shall conduct its business in an open and transparent manner. Therefore, in all of its business, the commission shall comply with federal or state law, and county ordinances including but not limited to the Missouri Sunshine Law.

Section 11. "Discriminatory acts" and "discriminatory practices" are defined as acts of disparate treatment or practices with disparate impact on the basis of race, creed, color, religion, national origin or ancestry, gender, age, disability, pregnancy status, sexual orientation, gender identity, marital status, familial status, veteran status, political activity or lack thereof, or union membership or non membership, or any other protected class under federal law.

Section 12. This office shall not be subject to the power of the County Executive set forth in article IV, section 11 of this charter.

ARTICLE XI.
BOARDS AND COMMISSIONS
BOARD OF EQUALIZATION

Section 1. There shall be a Board of Equalization which shall have the powers and duties conferred or imposed on county boards of equalization by law and such other powers and duties as may be prescribed by ordinance. Board members shall be residents of the county holding no other county office. The board shall consist of the following:

1. Three members appointed by the County Executive, as provided in this charter, who shall serve overlapping terms of three years;

2. One member appointed for a term of one year by the mayor of the municipality in which the property in question is located; or, if the property is in an unincorporated area, a member appointed by the County Executive for a term of one year from the unincorporated areas of the county; and,

3. One member appointed for a term of one year by the school board of the school district in which the property in question is located.

The County Executive shall designate the chairperson of the board and shall appoint a secretary of the board to serve without vote.

OTHER BOARDS AND COMMISSIONS

Section 2. The County Legislature shall by ordinance create a County Plan Commission, a Board of Zoning Adjustment and such other boards and commissions as it may deem necessary. The County Legislature shall in each case prescribe the number, length of term, and duties and functions of the members of such boards and commissions, and establish duties and procedures for each board and commission. Members of all such boards and commissions shall be appointed by the County Executive, as provided in this charter.

ARTICLE XII.
CONFLICTS OF INTERESTS PROHIBITED

Section 1. No officer or employee of the county, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of any contract, job, work, or service for the county. No such officer or employee shall accept any service or thing of value, directly or indirectly, from any person, firm or corporation having dealings with the county, upon more favorable terms than those granted to the public generally; nor shall such officer or employee receive, directly or indirectly, any part of any fee, commission or other compensation paid by or payable to the county, or by any person in connection with any dealings with the county, or by any person in connection with any dealings with or proceedings before any office, officer, department, board, commission, or other agency of the county. No such officer or employee shall directly or indirectly be the broker or agent who procures or receives any compensation in connection with the procurement of any type of bonds for county officers, employees or persons or firms doing business with the county guaranteeing the performance of any contract with the county. No such officer or employee shall solicit or accept any compensation or gratuity in the form of money or otherwise for any act or omission in the course of his or her public work, provided however, that the head of any department or board or commission of the county may permit an employee to receive a reward publicly offered and paid for the accomplishment of a particular task.

Section 2. The provisions of this article shall be broadly construed and strictly enforced for the purpose of preventing officers and employees from securing any pecuniary advantages, however indirect, from their public associations, other than their compensation provided by law, this charter or county ordinance.

Section 3. Any officer or employee of the county who willfully conceals any such interest or violates any of the provisions of this section shall forfeit his or her office. Any contract made in violation of this article may be declared void by the County Executive or by resolution of the County Legislature.

Section 4. The County Legislature may enact ordinances to guard against injustices and to supplement the provisions and extend prohibitions against conflicts of interest not inconsistent herewith.

ARTICLE XIII. GENERAL PROVISIONS

Section 1. Elective officers shall be nominated and elected in the manner provided in the election laws for the nomination and election of state and county officers. The qualifications for holding an elected office which is established in this charter shall be limited to only those qualifications specifically outlined in this Charter.

Section 2. All resolutions, orders, regulations and directives of the County Court or other county officer in force at the time this charter takes effect, to the extent they are not inconsistent with the provisions of this charter, shall remain and be in force and effect until altered, modified or repealed in accordance with this charter.

Section 3. All matters pending before or under consideration by the County Court at the time this charter takes effect, to the extent they are not inconsistent with the provisions of this charter, may be acted upon and disposed of as if they had originated and had been introduced under this charter.

Section 4. All judicial proceedings of any kind or character, and all condemnation proceedings for the taking or damaging of private property for public use, and all proceedings to incur debt and issue bonds, begun or pending at the time this charter takes effect, all contracts for the doing of any kind of public work, not completed and performed at the time this charter takes effect, and all contracts or bids for the purchase or sale of property entered into prior to the time this charter takes effect but not consummated at such time, and the pension or retirement plan of the county in effect on the date that this charter

becomes effective, shall in no way be affected by the adoption or effectiveness of this charter, but the same may be completed in every respect as nearly as may be in accordance with the provisions of this charter.

Section 5. All rights of action, contracts, titles, fines, penalties, forfeitures, and fees, accrued to or in favor of the county, or against the county, before this charter goes into effect, shall remain in existence in full force and effect as fully in every respect as if this charter had not taken effect. All recognizances and contracts lawfully entered into or executed by or to the county, and the lien thereof, all taxes due or owing to the county, and the lien thereof, and all writs, prosecutions, actions and causes of action shall continue and remain unaffected by this charter.

Section 6. This charter and all ordinances, resolutions, orders and proceedings of the County Legislature may be proved by the certificate of the Clerk of the County Legislature under the county's seal, and the same or copies thereof when so certified or when printed and published by authority of the County Legislature shall be received in evidence in all cases and places, and by all courts, without further proof. Copies of the books, records and papers, or parts thereof, of any department, office, officer, board, commission, or agency of the county, and copies of any instrument filed for record or with the Clerk of the County Legislature, when duly certified by the officer having custody and control thereof, shall be prima facie evidence of the recitals therein contained and shall be received in evidence in all places and by all courts without further proof.

Section 7. All officers elected or appointed for definite terms under the provisions of this charter shall continue to hold office, unless lawfully removed, until their respective successors are duly elected or appointed and qualified, provided that no officer may vote on the qualifications of his or her successor.

Section 8. Before entering upon his or her duties every officer whose election or appointment is prescribed by this charter shall file with the Clerk of the County Legislature his or her certificate of election or appointment and shall take and subscribe before and file with the clerk an oath or affirmation that he or she possesses all of the qualifications of the office to which he or she has been elected or appointed and is not subject to any of the disqualifications in this charter named, that he or she will support the constitution of the United States and of the State of Missouri, and will demean himself or herself faithfully in office.

Section 9. All persons in the service of the county handling any public money shall be bonded by corporate surety in amounts and upon conditions prescribed by county ordinance. Premiums on such bonds shall be paid by the county.

Section 10. Any fees authorized by law to any officer or employee of the county or courts, except notaries public, shall be transferred to the general fund of the county, unless otherwise provided in this charter or by law.

Section 11. If any doubt or conflict shall exist as to what department, office, officer, board, or agency of the county shall exercise or perform any power or duty conferred or imposed by the constitution, by law or by this charter, the County Legislature by county ordinance shall specify by whom such power or duty shall be exercised or performed.

Section 12. The departments, officers, boards, and other agencies provided for in this charter shall be entitled to the possession of all funds, papers, books, documents, maps, plats, records, and archives now in the possession or under the control of those, respectively, who are superseded under this charter by such departments, offices, officers, boards and other agencies.

Section 13. All official meetings, acts and documents of all county officers, officers, boards, and commissions shall be public, and all records thereof shall be open for public inspection, except those specifically prepared for use by the county in court proceedings, criminal and law enforcement files, those which would invade a person's right of privacy, and those which are specified as confidential by law.

Section 14. If a code or other volume or volumes containing this charter or the ordinances, resolutions or orders of the county are published by authority of the County Legislature, the same shall be received in evidence in all courts and other places without further proof.

Section 15. The articles, sections, paragraphs, sentences, clauses, and all other parts of this charter are severable, it being the purpose of this charter to provide for the government of Jackson County, Missouri, in compliance in all respects with the constitution of Missouri and with the laws of Missouri except insofar as said laws are legally modified or legally supplanted by this charter. If a court of competent jurisdiction shall adjudge to be invalid or unconstitutional any one or more articles, sections, paragraphs, sentences, clauses or other parts of this charter, such judgment or decree shall not affect, impair, invalidate or nullify the remainder of this charter, but the effect thereof shall be confined to the articles, sections, paragraphs, sentences, clauses or other parts of this charter so adjudged to be invalid or unconstitutional.

Section 16. For the purpose of this charter, all masculine pronouns used herein shall also mean the feminine of said pronouns; the singular shall also include the plural, and the word "person" shall mean both male and female, plural and singular, partnerships, firms, associations and corporations.

Section 17. In this charter the words "law" or "by law" mean the statutory laws of the State of Missouri or county ordinance and the word "constitution" means the Constitution of the State of Missouri.

ARTICLE XIV. INITIATIVE, REFERENDUM AND RECALL

Section 1. The people reserve the power to propose and enact all ordinances independent of the County Legislature by initiative, to approve or reject ordinances of the County Legislature by referendum and to recall an elective county officer.

Section 2. The following may not be the subject of referendum and initiative petitions:

1. Any ordinance calling an election or providing for the submission of any proposal to the people.
2. Any ordinance making an appropriation for the payment of principal or interest on the county's indebtedness or for current expenses of the county government.
3. Any general appropriation ordinance.
4. Any ordinance fixing any tax rate or assessment or relating to any improvement to be paid for by special assessment.
5. Any ordinance authorizing the borrowing of funds in anticipation of taxes, or directing the issuance of bonds previously authorized at an election.
6. Zoning ordinances.

Section 3. Initiative petitions may propose ordinances, and shall be signed by registered voters equal in number to at least five percent of the total vote cast for County Executive in the last election at which a County Executive was elected. Each petition shall contain the full text of the measure and an enacting clause which shall read as follows: "Be it enacted by the people of Jackson County."

Section 4. Initiative shall not be used for the appropriation of money other than of new revenues created and provided for thereby, or for any other purpose prohibited by the constitution, by law or this charter.

Section 5. No referendum may be ordered as to laws necessary for the immediate preservation of the public peace, health or safety.

Section 6. Any ordinance passed by the County Legislature is subject to referendum of the electors, except those set forth in section 2 and section 5 above. Petitions proposing a referendum shall be signed by registered voters equal in number to at least ten percent of the total vote cast for County Executive in the last election in which a County Executive was elected. The petitions must be filed within sixty days after the effective date of the ordinance. The ordinance shall remain in full force and effect until rejected by the majority of those voting.

Section 7. Petitions demanding the recall of any elected county officer shall be signed by registered voters equal in number to at least twenty percent of the total vote cast for County Executive, in the district or county, in the last election in which a County Executive was elected.

Section 8. All petitions referred to in this article shall be filed with the offices or officers charged with conducting elections within the county which shall be the judge of their sufficiency.

Section 9. Initiative and referendum issues shall be submitted to the voters at the next regular election held within ninety days after the petitions are filed, or if there is no regular election within such time, a special election shall be held within sixty days after the petitions are filed. A special election shall be held to consider recall of a county elected officer within sixty days after the petitions are filed.

Section 10. If the majority of the votes cast are in favor of recall, the office shall become vacant immediately upon certification of the results by the offices or officers charged with conducting elections in the county.

**ARTICLE XV.
AMENDMENT**

Section 1. This charter may be amended in any one of the following ways:

1. In the manner provided in the state constitution for the framing and adopting of a county charter;

2. By ordinance adopted by the County Legislature and submitted to the voters at a primary or general election and approved by a majority of those voting on the proposition;

3. By petitions setting forth the proposal and adopted by the voters consistent with state election laws. Such petitions shall be signed by registered voters equal in number to at least ten percent of the total vote cast for County Executive at the last election at which a County Executive was elected. Each petition shall deal with only one subject and contain the full text of the proposal and an enacting clause which shall read as follows: "Be it resolved by the people of Jackson County that the county charter be amended." The petitions shall be filed with the offices or officers charged with conducting elections in the county which shall determine their sufficiency. The proposal shall be submitted to the voters at the next primary or general election occurring not less than eighty days after the petitions are filed. An affirmative vote of a majority of those voting on any proposal shall be sufficient for its adoption.

Section 2. Amendments may deal with only one subject or may address multiple articles or sections, except for petition initiated amendments as set forth in Section 1 (3) herein which shall deal with only one subject. Any parts, sections or articles may be submitted separately or in the alternative as provided in the constitution with respect to the submission of or amendments to the county charter.

Section 3. Charter Review.

1. From time to time, but no less often than every ten years, the County Executive shall provide for a Charter Review Commission to review this charter. The Charter Review Commission shall recommend to the County Legislature any proposed amendments to this charter which, if approved in whole, in part, or as revised by the County Legislature, shall be placed before voters of the county by the County Legislature. Members of the Charter Review Commission shall be appointed by the County Executive as provided for in this charter.

2. Members of the Charter Review Commission shall receive no compensation, but the commission may request of the County Executive such employees, assistants, consultants, and counsel as it may deem necessary to be designated, appointed, removed, and managed by the County Executive, and to provide for the printing of its documents, journals and transcripts of its proceedings to be paid by the county.

3. Except as herein provided, the provisions of the Missouri Constitution for framing and adopting a county charter shall apply.

**ARTICLE XVI.
SCHEDULE AND TRANSITION**

Section 1. This charter was submitted to the vote of the qualified elec

tors of Jackson County, Missouri, at the primary election which was held on Tuesday, August 3, 2010. The election was conducted by the offices and officers charged with conducting elections in the county. All ordinances and resolutions adopted under the previous charter that this charter replaces remain in full force and effect except to the extent that any are inconsistent with the provisions of this charter. Upon adoption, this charter will be referred to as the 2010 Jackson County Charter.

Section 2. This charter became effective on August 23, 2010, and shall be effective prior thereto to the extent necessary to permit elections to be held as otherwise provided herein during the year 2010. Except as herein otherwise expressly provided, this charter shall supersede all laws of the State of Missouri in conflict herewith, provided however, that the adoption of this charter shall not change the current election cycles of any elected officials as specifically set forth in this charter. At the election held in 2010, the County Executive and members of the County Legislature were elected for terms of four years expiring December 31, 2014. At the election held in 2012, the Prosecuting Attorney and the Sheriff were elected for terms of four years expiring December 31, 2016.



OFFICIAL CERTIFICATION

WE, THE KANSAS CITY BOARD OF ELECTION COMMISSIONERS, HEREBY CERTIFY THAT THE RESULTS OF THE ELECTION HELD ON THE 6TH DAY OF NOVEMBER, 2018 ARE TRUE, CORRECT AND COMPLETE. IN TESTIMONY THEREOF, WE HEREUNTO SET OUR HANDS AND AFFIX THE SEAL OF SAID BOARD AT ITS OFFICE IN KANSAS CITY, MISSOURI, THE 19TH DAY OF NOVEMBER, 2018.



M. BLAKE HEATH
CHAIR



SHARON TURNER BUIE
SECRETARY



ALYSSA MAYER
MEMBER

VACANT
MEMBER

MICHAEL K. WHITEHEAD, CHAIRMAN
 MARY ELLEN MILLER, SECRETARY
 COLLEEN M. SCOTT, MEMBER
 VERNON E. SCOVILLE, III, MEMBER
 TAMMY L. BROWN, DIRECTOR
 COREY DILLON, DIRECTOR



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OFFICIAL CERTIFICATION FOR NOVEMBER 6, 2018
 GENERAL ELECTION

STATE OF MISSOURI)
) ss.
 COUNTY OF JACKSON)

OFFICIAL ELECTION CERTIFICATION

We, the Jackson County Board of Election Commissioners, hereby certify that the foregoing is a true, correct and complete return of all votes counted in the General Election held Tuesday, November 6, 2018. IN TESTIMONY THEREOF, we hereunto set our hand and affixed the seal of said Board at its office in Independence, Missouri, this 15th day of November 2018.

Michael K. Whitehead
 Chairman

Mary Ellen Miller
 Secretary

Colleen M. Scott
 Member

Vernon E. Scoville, III
 Member

CERTIFICATION

The Jackson County Legislature adopted legislation to include Jackson County Questions 1 - 7 on the November 6, 2018 General Election ballot. Below are the official results for Questions 1 - 7 indicating Questions 3, 4, and 5 passed with voter approval.

Charter Questions	Yes	NO
Question 1 - Related to term limits for the County Legislature and certain powers of the County Executive.		
JC	69,068	64,574
KC	47,948	54,708
TOTAL	117,016	119,282
Question 2 - Related to term limits for the County Executive		
JC	71,587	64,698
KC	45,852	56,910
TOTAL	117,439	121,608
Question 3 - Related to term limits for the Sheriff and control of the Detention Center.		
JC	81,593	55,421
KC	67,665	35,232
TOTAL	149,258	90,653
Question 4 - Related to term limits for the Prosecuting Attorney and control of the COMBAT tax and municipal court.		
JC	70,790	64,154
KC	61,514	41,454
TOTAL	132,304	105,608
Question 5 - Related to the authority of the County Counselor.		
JC	75,450	57,431
KC	49,876	51,951
TOTAL	125,326	109,382
Question 6 - Related to the County Municipal Court Judge		
JC	64,513	66,183
KC	42,372	57,983
TOTAL	106,885	124,166
Question 7 - Related to qualifications for County office holders.		
JC	68,220	65,812
KC	40,679	60,936
TOTAL	108,899	126,748